

Township of Mantua
Minutes
Workshop Meeting September 19, 2016
Mantua Township Municipal Building
6:00 P.M.

On the above date the Township Committee of the Township of Mantua held its Regular Meeting in the Mantua Township Municipal Building, 401 Main Street, Mantua, New Jersey 08051.

Mayor Scirrotto called the meeting to order. The time was 6:00 p.m. Mayor Scirrotto asked everyone to rise for the Flag Salute and remain standing to observe a moment of silence.

Mayor Scirrotto delivered the Sunshine Notice as required by the New Jersey Open Public Meetings Act.

Mayor Scirrotto called on Township Deputy Clerk Pamela LeVine to call roll. Present were Deputy Mayor Robert Zimmerman, Mr. Michael Silvanio, Mr. Legge, Mayor Pete Scirrotto, Mrs. Jennica Bileci, Township Administrator, James Pierson Esq. Chief Sawyer, Steven Alexander, Superintendent of Public Works, Jon Bryson, Engineer

Approval of Minutes: August 15, 2016

Committeeman Silvanio made a motion to approve, 2nd by Committeeman Legge and Committeewoman Lukens Abstained.

Approval of Minutes August 24, 2016

Committeeman Silvanio made a motion to approve, 2nd by Deputy Mayor Zimmerman, Committeeman Legge and Committeewoman Lukens Abstained.

Engineer Report:

Mr. Bryson advised that the local road program was awarded to South State Inc and they would like to start within the next 10 days. Mayor Scirrotto asked when the patching work be started in conjunction with the paving. Mr. Bryson advised that it would be done intermittently with the paving, Mr. Bryson advised that for the Eachus Road Storm Sewer Repair project, he is waiting for the bonds and insurance information. With regards to the Chestnut Branch Park Well, Mr. Bryson advised that a pre-construction meeting was held and they are waiting to receive the Bonds and insurance as well. Deputy Mayor asked Mr. Bryson to keep on top of this project since there are additional action items that are scheduled to be done once the well is installed.

Committeewoman Lukens asked if there had been any news from Home Depot and the ravine areas. Mr., Bryson advised that a registered letter was sent and received by Home Depot and he had not heard back from them to date. He stated that they have 10 days to respond if not, then it will be turned over to the solicitor.

Public Works Report:

Mr. Alexander discussed the mowing maintenance at the Struthers Dunn Property. In addition, he advised that the department has taken care of the crosswalks and stop bars that had an immediate need and that Public Works will continue to paint the rest as they become available. Mr. Alexander also advised the Committee that for our electronic Ewaste, we will be paying a flat fee for pick up rather than an approximate amount. The Public Works Department is preparing for leaf collection and is servicing the equipment to prepare for the fall. He advised that they are coming to an end with roadside mowing for the season. In addition, Mr. Alexander advised that the MUA donated a Ford Pick Up to the Public Works Department.

Police Department Report:

Chief Sawyer reminded the Committee that the Police Department in conjunction with the Fire Departments along with Cooper Trauma and the NJDHTS continue to hold their monthly child safety seat installation the 2nd Saturday of each month at the Sewell Fire house. Chief Sawyer advised that Patrolman Mroz and our new K-9 Zuke are in training and should be completed by early December at which time they will be out on the road. In addition, Chief Sawyer advised that the tenants at 20 Springhill have been taken care of and that he is working with the Management Company to secure this property. Chief Sawyer thanked the Public Works department for their help in handling the sewerage back that they had in their basement. The repairs have all been completed to date. The Chief discussed that they are preparing to order their new police vehicle along with the new phone system that they are awaiting delivery and installation as they are required to have with the joint court venture. It was mentioned by Chief Sawyer that October 7th is national coffee with a copy day. He will be reaching out to the various businesses within the Township to see if they would like to participate. By the next meeting Chief Sawyer advised the he will be requesting approval to ensure that from Municipal Drive to Evergreen Ave it should be made a no parking zone as to alleviate any potential issues with the school holding their events and people parking along Main Street.

Public Participation:

Ken Defay – 456 Pitman Road – Mr. Defay inquired about the shared services agreement that the Township has with the Fire District. Administrator Bileci advised that the Township provides CFO services, and payroll services to the Fire District Mr. Defay asked about information from the Fire Districts budget at which time Administrator Bileci advised that he would have to contact the Fire District for further explanation.

Deb Baldassarre – 522 Main Street – Ms. Baldassarre inquired as to the progress of the traffic study along Main Street. Chief Sawyer advised that the sign has been put up near the park entrance in order to deter people to slow down. Once that is removed they will put the small speed signs up with will collect data. Once they are complete, he will remove them and compare the information that has been receive. Chief Sawyer felt that this would be an enforcement issue rather than a change of speed.

Renee Nuss – 562 Main Street – Mrs. Nuss addressed the Township Committee as to the progress and status of the speed limit on Main Street. She inquired as to the progress of the speed signs at which time Chief Sawyer advised that they have the Message Board locate on Main Street to alert drivers to slow down and that once that is removed they

will place the smaller signs up to receive data and then they will review the information received from it. It usually takes about a week to retrieve the data.

ORDINANCE O-10-2016: AN ORDINANCE AMENDING THE ZONING ORDINANCE OF MANTUA TOWNSHIP §101-57.1 AC ADULT COMMUNITY DEVELOPMENTS SECTION C AGE AND OCCUPANCY REQUIREMENTS AND REFERRAL TO COMBINED LAND USE BOARD FOR REVIEW AND RECOMMENDATION

Deputy Mayor Zimmerman made a motion to open to the public; it was seconded by Committeeman Silvanio. All were in Favor

Deputy Mayor Zimmerman made a motion to close to the public; it was seconded by Committeeman Silvanio. All were in Favor

Deputy Mayor Zimmerman made a motion to adopt; it was seconded by Committeeman Silvanio. All were in Favor

ORDINANCE 0-11-2016: AN ORDINANCE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA, RE-ADOPTING THE TOWNSHIP'S POLICIES AND PROCEDURES MANUAL AND ESTABLISHING PROCEDURES TO AMEND SAME AND AUTHORIZING THE ADMINISTRATOR TO IMPLEMENT SAID PRACTICES WITH ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS AND INDEPENDENT CONTRACTORS OF

Deputy Mayor Zimmerman made a motion to introduce, 2nd by Committeeman Silvanio. All were in favor.

ORDINANCE O-12-2016: AN ORDINANCE AMENDING AND RESTATING ORDINANCE 8-2016 OF THE TOWNSHIP OF MANTUA, COUNTY OF GLOUCESTER, NEW JERSEY, APPROPRIATING \$18,200 FOR THE ACQUISITION OF VARIOUS PIECES OF CAPITAL EQUIPMENT AND THE COMPLETION OF VARIOUS CAPITAL IMPROVEMENTS

Deputy Mayor Zimmerman made a motion to introduce, 2nd by Committeeman Silvanio. All were in favor.

ORDINANCE O-13-2016: AN ORDINANCE TO AMEND THE "CODE OF THE TOWNSHIP OF MANTUA", CHAPTER 82 FIXING AND ESTABLISHING SALARIES AND COMPENSATIONS OF OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF MANTUA, IN THE COUNTY OF GLOUCESTER, STATE OF NEW JERSEY FOR THE YEAR 2016

Deputy Mayor Zimmerman made a motion to introduce, 2nd by Committeeman Silvanio. All were in favor.

RESOLUTION R-97-2016: RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AUTHORIZING TAX AND PREMIUM REFUNDS

Deputy Mayor Zimmerman made a motion to approve; it was seconded by Committeeman Silvanio. All were in Favor

RESOLUTION R-98-2016: RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA REQUESTING THE APPROVAL OF ITEMS OF REVENUE FOR THE BULLETPROOF VEST PROGRAM AND APPROPRIATION (N.J.S.A. 40A:4-87) OF THE SAME

Deputy Mayor Zimmerman made a motion to approve; it was seconded by Committeeman Silvanio. All were in Favor

RESOLUTION R-99-2016: RESOLUTION APPROVING THE RELEASE OF A MAINTENANCE BOND FOR THE PROJECT KNOWN AS HARDINGVILLE BIBLE CHURCH - GLOUCESTER COUNTY CHRISTIAN SCHOOL IN THE AMOUNT OF \$24,253.00

Deputy Mayor Zimmerman made a motion to approve; it was seconded by Committeeman Silvanio. All were in Favor

RESOLUTION R-100-2016: RESOLUTION OF THE TOWNSHIP OF MANTUA APPROVING A STATE CONTRACT NO. A85477 FOR A GENERATOR WITH GENERATOR JOE IN THE AMOUNT OF \$28,958.49

Deputy Mayor Zimmerman made a motion to approve; it was seconded by Committeeman Silvanio. All were in Favor

RESOLUTION R-101-2016: RESOLUTION APPROVING AN AGREEMENT BETWEEN THE TOWNSHIP OF MANTUA AND THE COUNTY OF GLOUCESTER FOR THE MUNICIPAL ALLIANCE DRUG AND ALCOHOL SERVICES FOR THE PERIOD COMMENCING JULY 1, 2016 THROUGH JUNE 30, 2017 AND ACCEPTING THE CONTRACT AMOUNT OF \$18,977.00

Deputy Mayor Zimmerman made a motion to approve; it was seconded by Committeeman Silvanio. All were in Favor

RESOLUTION R-102-2016: RESOLUTION AUTHORIZING THE MANTUA TOWNSHIP PUBLIC WORKS DEPARTMENT TO PURCHASE A 2012 INTERNATIONAL MAXFORCE 4300 SIDE LOADER FROM EAST GREENWICH TOWNSHIP IN THE TOTAL AMOUNT OF \$60,000.00

Deputy Mayor Zimmerman made a motion to approve; it was seconded by Committeeman Silvanio. All were in Favor

RESOLUTION R-103-2016: RESOLUTION OF THE TOWNSHIP COMMITTEE APPOINTING LOUIS IOCONA AND CAROLYN OLSEN TO SERVE ON THE MANTUA TOWNSHIP HISTORICAL COMMISSION

Deputy Mayor Zimmerman made a motion to approve; it was seconded by Committeeman Silvanio. All were in Favor

RESOLUTION R-104-2016: A RESOLUTION AUTHORIZING THE APPROVAL OF A CONTRACT BETWEEN THE TOWNSHIP OF MANTUA AND POLICE BENEVOLENT ASSOCIATION LOCAL NUMBER 122 ON BEHALF OF THE MANTUA TOWNSHIP POLICE DEPARTMENT FOR THE TERM OF JANUARY 1, 2016 THROUGH DECEMBER 31, 2019

Deputy Mayor Zimmerman made a motion to approve; it was seconded by Committeeman Silvanio. All were in Favor

RESOLUTION R-105-2016: RESOLUTION TO AFFIRM THE MANTUA TOWNSHIP'S CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS, INDEPENDENT CONTRACTORS, AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS

Deputy Mayor Zimmerman made a motion to approve; it was seconded by Committeeman Silvanio. All were in Favor

RESOLUTION R-106-2016: RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA ADOPTING PERSONNEL POLICIES AND PROCEDURES

Deputy Mayor Zimmerman made a motion to approve; it was seconded by Committeeman Silvanio. All were in Favor

Township Committee Remarks:

Committeewoman Lukens discussed how well attended the Fossil Dig was and stated that Rowan University is the only college that has its own Fossil Park. In addition, she advised how beautiful the 9/11 ceremony was and she received a lot of compliments on the new area. Committeewoman also discussed that she had spoken with the Superintendent of Mantua Schools, Dr. Fisicaro, about how the full day kindergarten had been received and the new bussing. The bussing seems to be a slight issue and they are working to rectify this.

Committeeman Legge advised that he too had heard compliments about the 9/11 ceremony. In addition, he let everyone know that the Township Committee had gone paperless for the Committee Meeting. He was glad to share this as there were some attendee's at his evenings meeting from the Environmental Commission.

Committeeman Silvanio also advised that the 9/11 ceremony was very beautiful. He received a lot of positive compliments including that of Joyce Rodak who thanked him for all that the Township does for them and the Brandermarti's. In addition, Committeeman Silvanio told everyone how wonderful it is to hear the Clearview Vocal Ensemble and encouraged everyone to attend their performances.

Deputy Mayor Zimmerman discussed that he recently attended the Miss America pageant where our own Brenna Weick, Miss New Jersey competed. He advised that we are very proud of her accomplishments and wish her well. Deputy Mayor Zimmerman also discussed that in support of not only the Mantua Township Police Department but police everyone there will be a double yellow line striped down the entrance to the Chestnut Branch Park filled in with a blue stripe to show the Townships support. This will be done at no cost to the tax payer.

Approval of the Bill List:

Deputy Mayor Zimmerman made a motion to approve the bill list; it was seconded by Committeeman Silvanio. All were in Favor

Deputy Mayor Zimmerman made a motion to adjourn; it was seconded by Committeeman Silvanio. All were in Favor

Respectfully submitted,

Pamela LeVine, Deputy Clerk