

**Township of Mantua
Agenda
Workshop Committee Meeting
October 6, 2014
Mantua Township Municipal Building
7:00 P.M.**



Call to order:

Pledge to the flag:

Observance of a Moment of Silence:

Sunshine Law: As required by the New Jersey Open Public Meetings Act, adequate notice of this meeting has been provided by adopting a schedule of regular meetings for the year 2014. The schedule is posted on the bulletin board in the Municipal Building and was mailed to the Gloucester County Times and Courier-Post newspapers on January 6, 2014. Notice was also filed with the Township Clerk.

Roll Call: Mr. John Legge, Mr. Michael Silvanio, Mr. Robert Zimmerman, Mrs. Sharon Lawrence, Mr. Peter Scirroto, Mrs. Jennica Bileci, Township Administrator, Mrs. Pamela LeVine, Deputy Township Clerk, Mr. Michael Angelini, Solicitor, Jon Bryson, Engineer, Michael Datz, Superintendent of Public Works, Chief Rodney Sawyer

Swearing In Ceremony: Officer Cody Mroz, Patrol Officer, 9th Class

Proclamation: Designating and Memorializing September 18, 2014 as International Pitt Hopkins Syndrome Day in the Township of Mantua

Proclamation: Honoring Breast Cancer Awareness Month

Approval of Minutes: September 15, 2014

Motion _____ **Second** _____

Engineering Report: Jon Bryson, Township Engineer

Public Works Report: Mike Datz, Superintendent of Public Works

Police Department Report: Chief Rodney Sawyer

Public Participation: **Motion to Open** _____ **Second** _____

Motion to Close _____ **Second** _____

ORDINANCE O-10-2014:
Adoption

AN ORDINANCE OF THE TOWNSHIP OF MANTUA AMENDING CHAPTER 302: "PROPERTY MAINTENANCE" OF THE CODE TO PROVIDE FOR THE MAINTENANCE OF VACANT AND ABANDONED PROPERTIES AND TO ESTABLISH A REGISTRATION FEE FOR SUCH PROPERTIES

Statement:

This Ordinance amends the provisions in the Property Maintenance Code to adopt news laws that require owners of vacant properties to register the property with the Township and pay a registration fee that will be held in escrow and utilized if any repairs are performed by the Township.

Motion to Open to the Public _____ **Second** _____

All in Favor _____

Motion to Close to the Public _____ **Second** _____

Motion to Adopt _____ **Second** _____

All in Favor _____

ORDINANCE O-11-2014:
Adoption

AN ORDINANCE OF THE TOWNSHIP OF MANTUA AMENDING CHAPTER 302: "PROPERTY MAINTENANCE" OF THE TOWNSHIP CODE REGARDING THE CARE, MAINTENANCE, SECURITY, AND UPKEEP OF VACANT AND ABANDONED RESIDENTIAL PROPERTIES WHICH ARE SUBJECT TO FORECLOSURE

Statement:

This Ordinance amends the provisions in the Property Maintenance Code to adopt news laws that pertain to abandoned and vacant residential properties that are subject to foreclosure. This Ordinance will also enable the Township to levy fines against foreclosing creditors that do not properly maintain abandoned properties.

Motion to Open to the Public _____ **Second** _____

All in Favor _____

Motion to Close to the Public _____ **Second** _____

Motion to Adopt _____ **Second** _____

All in Favor _____

RESOLUTION R-139-2014:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF MANTUA AUTHORIZING TAX AND PREMIUM
REFUNDS

Statement:

The Township of Mantua will refund various property taxes which have been requested to be refunded in accordance with state law for a variety of legal and approved reasons, ranging from overpayments or tax judgments.

Motion _____ **Second** _____

RESOLUTION R-140-2014:

RESOLUTION APPROVING THE FINDINGS OF THE
CALENDAR YEAR 2014 BEST PRACTICES INVENTORY
PROCEDURES

Statement:

The State's Fiscal Year 2015 Appropriations Act requires the Division of Local Government to issue a Best Practices Inventory to be completed by each municipality. The Township's responses to the Best Practices Inventory determines our allocation of State Aid. Our responses indicate that we will receive full amount with no penalties.

Motion _____ **Second** _____

RESOLUTION R-141-2014 :

RESOLUTION OF THE TOWNSHIP COMMITTEE
AWARDING A CONTRACT IN THE AMOUNT OF \$14,500.00 TO
DAVE MORTON MASONRY, LLC FOR THE CURBING AND
SIDEWALKS INSTALLATION ON MORRIS AVENUE TO
MCNALLY AVENUE, SEWELL, NJ 08080

Statement:

The Township seeks to install sidewalks and curbing on Morris Avenue to McNally Avenue which will improve the safety conditions for pedestrians due to its close proximity to the school. The sidewalk trust fund will be the funding source for this project.

Motion _____ **Second** _____

RESOLUTION R-142-2014:

RESOLUTION OF THE TOWNSHIP COMMITTEE
AWARDING A CONTRACT IN THE AMOUNT OF \$9,300.00 TO
DGM ELECTRIC FOR LIGHTING ON THE WALKING TRAILS OF
CHESTNUT BRANCH PARK

Statement:

This Resolution will authorize a contract for lighting enhancements and repairs to the walking trails at Chestnut Branch Park.

Motion _____ **Second** _____

RESOLUTION R-143-2014: RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF MANTUA APPROVING THE REFUNDING
OF A DUPLICATE PAYMENT FOR A FIRE INSPECTION

Statement:

This Resolution will refund a duplicate payment that was paid for a fire inspection.

Motion _____ **Second** _____

RESOLUTION R- 144-2014 RESOLUTION ENFORCING A HALLOWEEN CURFEW IN THE
TOWNSHIP OF MANTUA COMMENCING OCTOBER 30, 2014
UNTIL OCTOBER 31, 2014

Statement:

This Resolution establishes the curfew for Halloween and establishes the hours for trick-or-treating. The curfew will be 8:00 p.m. on October 30th and October 31st and the hours for trick or treating will be from 3 p.m. to 8 p.m.

Motion _____ **Second** _____

RESOLUTION R-145-2014: RESOLUTION APPROVING THE RELEASE OF A MAINTENANCE
BOND FOR THE PROJECT KNOWN AS MATSUI NURSERY IN THE
AMOUNT OF \$115,075.97

Statement:

This Resolution will release the maintenance bond for Matsui Nursery after recommendation from the Township Engineer.

Motion _____ **Second** _____

RESOLUTION R-146-2014: RESOLUTION OF THE TOWNSHIP COMMITTEE
APPOINTING THOMAS LEONARD TO SERVE ON THE MANTUA
TOWNSHIP MANTUA TOWNSHIP VETERANS COMMISSION

Statement:

This Resolution will appoint a member to the Veteran's Commission to fill a vacancy on the board. The term will expire 12/31/15. .

Motion _____ **Second** _____

RESOLUTION R-147-2014: RESOLUTION APPOINTING SARAH POWELL AS THE DEPUTY
COURT ADMINISTRATOR FOR THE TOWNSHIP OF MANTUA

Statement:

This Resolution will appoint Sarah Powell as the Deputy Court Administrator for the Township of Mantua.

Motion _____ **Second** _____

RESOLUTION R-148-2014:

RESOLUTION OF THE TOWNSHIP COMMITTEE
AWARDING A CONTRACT IN THE AMOUNT OF \$6,70.40 TO AAA
STATE OF PLAY FOR PLAYGROUND EQUIPMENT AT CHESTNUT
BRANCH PARK

Statement:

This Resolution will authorize a contract for playground equipment for Chestnut Branch Park.

Motion _____ **Second** _____

Correspondence:

Discussion:

Remarks from the Township Committee:

Remarks from the Township Solicitor:

Remarks from the Township Administrator:

Approval of the Bill List: **Motion** _____ **Second** _____

Adjourn:

Announcements:

- Mantua Township Community Day is scheduled for October 11, 2014 from 3:00 p.m. – 10:00 p.m.
- The next Senior Dinner is scheduled for October 29, 2014. Please call the clerk’s office to make your reservation.

OCTOBER 6, 2014
(Three signatures are required)

Mayor Pete Scirrotto

Deputy Mayor Sharon Lawrence

Committeeman Robert Zimmerman

Committeeman Michael Silvanio

Committeeman John Legge

I, Jennica Bileci, Township Clerk, do hereby attest to the signatures above are true and original and apply only to the bill/claims list presented at the meeting held on the date above.

Jennica Bileci, Township Clerk