

**Township of Mantua
Agenda
Committee Work Session
Meeting November 16, 2015
Mantua Township Municipal Building
7:00 P.M.**



Call to order:

Pledge to the flag:

Observance of a Moment of Silence:

Sunshine Law: As required by the New Jersey Open Public Meetings Act, adequate notice of this meeting has been provided by adopting a schedule of regular meetings for the year 2015. The schedule is posted on the bulletin board in the Municipal Building and was mailed to the Gloucester County Times and Courier-Post newspapers on January 5, 2015. Notice was also filed with the Township Clerk.

Roll Call: Mr. John Legge, Mr. Michael Silvanio, Mr. Robert Zimmerman, Mrs. Sharon Lawrence, Mr. Peter Scirrotto, Mrs. Jennica Bileci, Township Administrator – Absent, Mrs. Pamela LeVine, Deputy Township Clerk, Mr. Michael Angelini, Solicitor, Chief Rodney Sawyer, Michael Datz, Superintendent Public Works, Jon Bryson, Engineer

Engineering Report: Jon Bryson, Township Engineer

Department of Public Works Report: Mike Datz, Superintendent of Public Works

Police Department Report: Chief Rodney Sawyer

Approval of Minutes: October 19, 2015

Motion _____ **Second** _____

Public Participation: **Motion to Open** _____ **Second** _____

Motion to Close _____ **Second** _____

**ORDINANCE 0-10-2015:
First Reading**

ORDINANCE OF THE TOWNSHIP OF MANTUA,
COUNTY OF GLOUCESTER, NEW JERSEY
AN ORDINANCE APPROPRIATING THE SUM OF
\$40,000.00 TO BE USED FOR THE ACQUISITION OF

A SENIOR CITIZEN BUS IN AND FOR THE
TOWNSHIP OF MANTUA, COUNTY OF
GLOUCESTER, STATE OF NEW JERSEY

Statement:

This Ordinance will allow the Township Committee to authorize the purchase of a new Senior Citizen Bus for the Township. This Ordinance will utilize funding from the Townships General Capital and will not incur any debt.

Motion to Open _____ Second _____

ORDINANCE O - 11 -2015:
First Reading

AN ORDINANCE TO AMEND THE CODE OF THE TOWNSHIP OF MANTUA", CHAPTER 82 FIXING AND ESTABLISHING SALARIES AND COMPENSATIONS OF OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF MANTUA, IN THE COUNTY OF GLOUCESTER, STATE OF NEW JERSEY FOR THE YEAR 2015

Statement:

This Ordinance will amend the annual salary ordinance to include the new rates for the Teamsters Local No. 676 contract.

Motion to Open _____ Second _____

RESOLUTION R-115-2015:

RESOLUTION OF THE TOWNSHIP OF MANTUA AUTHORIZING TAX AND PREMIUM REFUNDS

Statement:

The Township of Mantua will refund various property taxes which have been requested to be refunded in accordance with state law for a variety of legal and approved reasons, ranging from overpayments or tax judgments.

Motion _____ Second _____

RESOLUTION R-116-2015:

RESOLUTION ENFORCING A HALLOWEEN CURFEW IN THE TOWNSHIP OF MANTUA COMMENCING OCTOBER 30, 2015 UNTIL OCTOBER 31, 2015

Statement:

This Resolution establishes the curfew for Halloween and establishes the hours for trick-or-treating. The curfew will be 8:00 p.m. on October 30th and October 31st and the hours for trick or treating will be from 3 p.m. to 8 p.m.

Motion _____ **Second** _____

RESOLUTION R-117-2015:

A RESOLUTION APPROVING THE FINDINGS OF THE CALENDAR YEAR 2015 BEST PRACTICES INVENTORY PROCEDURE

Statement:

The State's Fiscal Year 2015 Appropriations Act requires the Division of Local Government to issue a Best Practices Inventory to be completed by each municipality. The Township's responses to the Best Practices Inventory determines our allocation of State Aid. Our responses indicate that we will receive the full amount with no penalties.

Motion _____ **Second** _____

RESOLUTION R-118-2015:

A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA ACCEPTING THE 2014 MUNICIPAL AUDIT REPORT AND AUTHORIZING THE SIGNING OF THE GROUP AFFIDAVIT FORM

Statement:

The Township Committee of the Township of Mantua desires to accept the audit of 2014 for the municipality and also have signed the Group Affidavit form for the State of New Jersey as required by law.

Motion _____ **Second** _____

RESOLUTION R-119-2015:

A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA ACCEPTING AND APPROVING THE CORRECTIVE ACTION PLAN FOR THE TOWNSHIP OF MANTUA FOR THE AUDIT YEAR 2014

Statement:

The Township Committee desires to accept and approve its 2014 Municipal Audit Corrective Action Plan filed by the Township CFO.

Motion _____ **Second** _____

RESOLUTION R-120-2015:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA TO CANCEL \$100.00 IN TAXES FOR THE PROPERTY KNOWN AS BLOCK 195.01, LOT 1 DUE TO RECEIVING A COUNTERFEIT PAYMENT

Statement:

The Township Committee agrees to make the necessary deduction and issue an adjustment to a tax payment in which a counterfeit bill was received as advised by the Township's banking institution.

Motion _____ **Second** _____

RESOLUTION R-121-2015:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA TO AMEND THE CAPITAL BUDGET

Statement:

This Resolution will authorize the Township to amend the Capital Budget to insert the acquisition of the Senior Citizen bus.

Motion _____ **Second** _____

RESOLUTION R-122-2015:

A RESOLUTION FOR THE APPROVAL AND AUTHORIZATION TO SIGN A CONTRACT BETWEEN THE TEAMSTERS LOCAL NO. 676 AND THE TOWNSHIP OF MANTUA FOR A FOUR YEAR CONTRACT BEGINNING ON JANUARY 2015 AND ENDING ON DECEMBER 2018

Statement:

The Township of Mantua and the Teamsters Local No. 676 have been negotiating the renewal of the expired contract between the bargaining unit and the Township of Mantua. This resolution will approve the four year contract with the public works union effective dates January 1, 2015 through December 31, 2018

Motion _____ **Second** _____

Correspondence:

Discussion:

Remarks from the Township Committee:

Remarks from the Township Solicitor:

Remarks from the Township Administrator:

Approval of the Bill List: **Motion** _____ **Second** _____

Adjourn:

Announcements:

- Senior Dinner, October 28, 2015 at 6:00 p.m. at the Community Center. Call for reservations.

BILL LIST APPROVAL

OCTOBER 5, 2015

(Three signatures are required)

Mayor Pete Scirrotto

Deputy Mayor Sharon Lawrence

Committeeman Robert Zimmerman

Committeeman Michael Silvanio

Committeeman John Legge

I, Jennica Bileci, Township Clerk, do hereby attest to the signatures above are true and original and apply only to the bill/claims list presented at the meeting held on the date above.

Jennica Bileci, Township Clerk