



**MANTUA TOWNSHIP COMMITTEE
MONDAY, June 3, 2013
7:00 P.M.**

FLAG SALUTE

AN OBSERVANCE OF A MOMENT OF SILENCE

STATEMENT OF THE PRESIDING OFFICER:

As required by the New Jersey Open Public Meetings Act, adequate notice of this meeting has been provided by adopting a schedule of regular meetings for the year 2013. The schedule is posted on the bulletin board in the Municipal Building and was mailed to the Gloucester County Times and Courier-Post newspapers on January 8, 2013. Notice was also filed with the Township Clerk.

ROLL CALL: Mr. John Legge, Mr. Michael Silvanio, Mr. Robert Zimmerman, Mrs. Sharon Lawrence Mr. Peter Scirrotto, Mrs. Jennica Bileci, Township Administrator, Mr. Shawn G. Menzies, Township Clerk, Mr. Michael Angelini, Police Chief Rodney Sawyer,

**APPROVAL OF THE MINUTES OF THE TOWNSHIP
COMMITTEE'S REGULAR MEETING OF MAY 20, 2013**

Motion _____ **Second** _____

**APPROVAL OF THE MINUTES OF THE TOWNSHIP
COMMITTEE'S CLOSED SESSION MEETING OF MAY 20, 2013**

Motion _____ **Second** _____

PUBLIC PORTION

Motion to Open _____ **Second** _____

**RESOLUTION R -122 -2013
A RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF MANTUA
AUTHORIZING THE BUDGET TO BE READ BY TITLE ONLY**

STATEMENT

Under New Jersey Budget law, the budget, as advertised, may be read by title only, if at least one week prior to the public hearing, the approved budget as advertised shall be made available where public documents and notices are customarily posted and copies made available to each person requesting same. These requirements were met by the Township of Mantua.

Motion _____ **Second** _____

2013 BUDGET PRESENTATION

**THE PUBLIC HEARING ON THE 2013
MANTUA TOWNSHIP MUNICIPAL BUDGET**

Motion to Open _____ **Second** _____

Motion to Close _____ **Second** _____

**RESOLUTION R-124-2013
A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
MANTUA TO AMEND THE TEMPORARY BUDGET**

STATEMENT

The Township Committee desires amend the temporary budget for 2013 until the budget is adopted and all line items accounts are fully funded. This will allow the Township to continue operations until the Township budget is adopted.

Motion _____ **Second** _____

RESOLUTION R-125 -2012
A RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF MANTUA,
APPROVING THE RENEWAL OF
LIQUOR LICENSES IN THE TOWNSHIP OF
MANTUA FOR JULY 1, 2013 THROUGH JUNE 30, 2014

STATEMENT

The Township of Mantua has received liquor license renewal applications of all licensed establishments in the Township of Mantua. The Township Committee must consider the renewals of each licensed establishment annually before July 1.

Motion _____ **Second** _____

RESOLUTION R-126-2013
A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
MANTUA AUTHORIZING A TAX REFUND DUE TO DUPLICATE PAYMENTS
FOR BLOCK 251.01 LOT 12 KNOWN ON THE TOWNSHIP TAX MAP AS 121
CRESCENT HOLLOW DRIVE, SEWELL, NJ IN THE AMOUNT OF \$1,708.79
PAYABLE TO OCWEN LOAN SERVICING, LLC

STATEMENT

The Township Committee desires to approve the refund of duplicated tax payments.

Motion _____ **Second** _____

RESOLUTION R-127-2013
A RESOLUTION OF THE TOWNSHIP COMMITTEE APPROVING A
CHANGE ORDER FOR TYLER'S LAKE ROAD DRAINAGE IMPROVEMENTS
PROJECT IN THE DECREASED AMOUNT OF \$1,024.75

STATEMENT

This Resolution will authorize the contract for the Tyler's Lake Road Drainage Improvements to decrease from \$55,665.00 to \$54,640.25 as a result of necessary adjustment made for the actual quantity of work performed in the field.

Motion _____ **Second** _____

**RESOLUTION R-128-2013
RESOLUTION AUTHORIZING THE TOWNSHIP OF MANTUA TAX
COLLECTOR TO PREPARE AND MAIL ESTIMATED TAX BILLS IN
ACCORDANCE WITH P.L. 1994, C. 72**

STATEMENT

This Resolution will authorize the Tax Collector for the Township of Mantua to issue estimated tax bills for the third quarter of the year 2013 in order to generate revenue and maintain a sufficient cash flow for the Township for the third quarter of the year 2013.

Motion_____ **Second**_____

**RESOLUTION R-129 -2013
A RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF MANTUA
AUTHORIZING THE RE-BID OF THE PLENARY RETAIL DISTRIBUTION
LICENSE AND THE RETURN OF FUNDS TO JORDAN BRAND AND CLARK
GRUMAN**

STATEMENT

This Resolution will nullify the previous liquor license auction and return the funds submitted by the bidders in the amount in the amounts of \$200.00 and \$85,000.01.

Motion_____ **Second**_____

**RESOLUTION R-130 -2013
A RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF MANTUA
AUTHORIZING THE SALE OF ONE PLENARY RETAIL DISTRIBUTION
LICENSE BY PUBLIC AUCTION**

STATEMENT

The Township of Mantua will authorize the sale of a retail distribution license which is for a liquor store by public auction through the sealed bid process. The minimum amount of the bid is \$400,000.00.

Motion_____ **Second**_____

**RESOLUTION R-131-2013
A RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF MANTUA AUTHORIZING THE PURCHASE OF ONE
VEHICLE FOR THE MANTUA TOWNSHIP POLICE DEPARTMENT UNDER
A STATE CONTRACT WITH MUNICIPAL EQUIPMENT ENTERPRISES IN
THE TOTAL AMOUNT OF \$29,761.74**

STATEMENT

The Township of Mantua will authorize the purchase of a vehicle to add to the Police Department fleet as a result of the loss of two vehicles due to vehicle crashes. The funds to purchase the vehicle will be utilized with reimbursement checks from the insurance carrier as well as through the use of forfeiture funds.

Motion _____ **Second** _____

CORRESPONDENCE:

DISCUSSION:

REMARKS FROM THE TOWNSHIP COMMITTEE:

REMARKS FROM THE TOWNSHIP SOLICITOR:

REMARKS FROM THE TOWNSHIP ADMINISTRATOR:

BILL LIST

Motion _____ **Second** _____

ADJOURNMENT

Motion _____ **Second** _____

ANNOUNCEMENTS

The next meeting of the **Township Committee** of the Township of Mantua will be held at 7:00 p.m. Monday, July 15, 2013 in the Municipal Building.

Schools Out Camp Out will be held at the Chestnut Branch park on Saturday June 15, 2013. Sign up sheets are available in the Clerk's office.

Bulk Trash will begin the week of June 3, 2013 – June 7, 2013 as well as July 1, 2013 through July 5th.

Senior Dinner is scheduled for June 19, 2013 beginning at 6:00 p.m., please contact the Township Municipal Building to reserve a seat.

July 4th Holiday - Offices will be closed and there will be no trash pickup on this day. Trash will commence again on Friday, July 5, 2013.

BILL LIST APPROVAL

June 3, 2013

(Three signatures are required)

Mayor Pete Scirrotto

Deputy Mayor Sharon Lawrence

Committeeman Robert Zimmerman

Committeeman Michael Silvanio

Committeeman John Legge

I, **Shawn G. Menzies**, Township Clerk, do hereby attest to the signatures above are true and original and apply only to the bill/claims list presented at the meeting held on the date above.

Shawn G. Menzies, Township Clerk

BILL LIST DISAPPROVAL

(list each purchase order individually along with reason for disapproval)

Purchase Order Number	Reason for disapproval
-----	-----