



**MANTUA TOWNSHIP COMMITTEE
WORKSESSION MEETING AGENDA
MONDAY, FEBRUARY 11, 2014
7:00 P.M.**

FLAG SALUTE

AN OBSERVANCE OF A MOMENT OF SILENCE

STATEMENT OF THE PRESIDING OFFICER:

As required by the New Jersey Open Public Meetings Act, adequate notice of this meeting has been provided by adopting a schedule of regular meetings for the year 2014. The schedule is posted on the bulletin board in the Municipal Building and was mailed to the Gloucester County Times and Courier-Post newspapers on January 6, 2014. Notice was also filed with the Township Clerk.

ROLL CALL: Mr. John Legge, Mr. Michael Silvanio, Mr. Robert Zimmerman, Mrs. Sharon Lawrence Mr. Peter Scirroto, Mrs. Jennica Bileci, Township Administrator, Mr. Shawn G. Menzies, Township Clerk, Mr. Michael Angelini, Solicitor, Police Chief Rodney Sawyer, Jon Bryson, Twp. Engineer , Mike Datz, Director of Public Works

**APPROVAL OF THE MINUTES OF THE TOWNSHIP
COMMITTEE'S REGULAR MEETING OF DECEMBER 16, 2013**

Motion _____ **Second** _____

**APPROVAL OF THE MINUTES OF THE TOWNSHIP
COMMITTEE'S REGULAR MEETING OF JANUARY 6, 2014**

Motion _____ **Second** _____

ENGINEERING REPORT:

POLICE DEPARTMENT REPORT:

DEPARTMENT OF PUBLIC WORKS REPORT:

PUBLIC PORTION

Motion to Open _____ **Second** _____

Motion to Close _____ **Second** _____

HEARING – TRANSFER OF LIQUOR LICENSE – WINE WAREHOUSE, INC.

RESOLUTION R 30-2014

**A RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF MANTUA
TO MAKE CERTAIN BUDGET TRANSFERS BETWEEN APPROPRIATION
RESERVES PURSUANT TO N.J.S.A. 40A:4-58**

STATEMENT

The CFO has advised that certain transfers are necessary in the budget and are permitted during the first two months and the last two months of the year in effort to continue certain operations within the Township of Mantua.

Motion _____ **Second** _____

RESOLUTION R-31-2014

**A RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF MANTUA
APPROVING THE RELEASE OF
A MAINTENANCE BOND FOR THE PROJECT KNOWN AS GAUGHAN AUTO
REPAIR IN THE AMOUNT OF 22,736.48**

STATEMENT

The Township Committee in conjunction with the Township Engineer has reviewed the improvements that have been completed and all is in accordance to release the applicant's maintenance bond for the project known as Gaughan Auto Repair.

Motion _____ **Second** _____

RESOLUTION R-32-2014

**A RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF MANTUA
AMENDING RESOLUTION R-208-2013 TO STATE THE CORRECT ISSUER OF
THE PERFORMANCE BOND FOR RELIANCE LLC.**

STATEMENT

This Resolution amends Resolution R-208-2013 to reflect Susquehanna Bank as the correct issuer of the bond for the project known as Reliance LLC.

Motion _____ **Second** _____

RESOLUTION R-33-2014

**A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
MANTUA AUTHORIZING TAX REFUNDS**

STATEMENT

Various property taxes have been requested to be refunded in accordance with state law for a variety of legal and approved reasons, ranging from overpayments or tax judgments

Motion _____ **Second** _____

RESOLUTION R-34-2014

**A RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF MANTUA
APPROVING THE RELEASE OF
A MAINTENANCE BOND FOR THE PROJECT KNOWN AS ESTATES AT
MEYERS CREEK IN THE AMOUNT OF \$74,688.84**

STATEMENT

The Township Committee in conjunction with the Township Engineer has reviewed the request and all is in accordance to release their maintenance bond.

Motion _____ **Second** _____

RESOLUTION R-35-2014

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF MANTUA AUTHORIZING THE SUBMISSION OF THE GRANT
EXTENSION FOR THE MANTUA HARRISON MUNICIPAL ALLIANCE GRANT
FROM JANUARY 1, 2014 TO JUNE 30, 2014**

STATEMENT

The Township Committee is authorizing the extension of a grant for the Mantua/Harrison Municipal Alliance Grant until June 20, 2014.

Motion _____ **Second** _____

RESOLUTION R-36-2014

**A RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF MANTUA APPROVING AN AMENDMENT TO THE
AGREEMENT BETWEEN THE TOWNSHIP OF MANTUA AND THE COUNTY OF
GLOUCESTER FOR THE MUNICIPAL ALLIANCE DRUG AND ALCOHOL
SERVICES FOR THE PERIOD COMMENCING JANUARY 1, 2014 THROUGH
JUNE 30, 2014 AND ACCEPTING THE REVISED CONTRACT AMOUNT OF
\$26,966.00**

STATEMENT

The Township Committee is approving an amendment made by Gloucester County to amend the contract for the Mantua/Harrison Municipal Alliance in the revised DEDR allocation of \$26,966.00.

Motion _____ **Second** _____

RESOLUTION R-37-2014

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
MANTUA AUTHORIZING SUBMISSION OF A STRATEGIC PLAN FOR THE
MANTUA HARRISON MUNICIPAL ALLIANCE GRANT FOR FISCAL YEAR 2014**

STATEMENT

The Township Committee seeks to submit a strategic plan for the Mantua Harrison Municipal Alliance Grant for 2014. The amount DEDR amount is \$18,977, the cash match is \$4,744.25 and the In-kind match is \$14,232.75.

Motion _____ **Second** _____

RESOLUTION R-38-2014

**RESOLUTION APPROVING A CONTRACT WITH TRIAD ASSOCIATES
TO PROVIDE COAH ADMINSTRATIVE AGENT CONSULTING SERVICES
FOR THE TOWNSHIP OF MANTUA**

STATEMENT

The Township Committee desires to approve a contract with Triad Associates to consult with the Township on COAH Administrative Agent Services that is required to be provided by law. The contract is not to exceed 10 hours at a rate of \$135.00 per hour

Motion _____ **Second** _____

RESOLUTION R-39-2014

**A RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF MANTUA
AUTHORIZING EXECUTION OF A SETTLEMENT AGREEMENT WITH LAMBS
ROAD ASSOCIATES**

STATEMENT

This Resolution will approve a settlement agreement with Lambs Road Associates for the lawsuit captioned LRA vs. Mantua Township.

Motion _____ **Second** _____

RESOLUTION R-40-2014

**A RESOLUTION APPROVING THE PERSON-TO-PERSON AND PLACE TO
PLACE TRANSFER OF PLENARY RETAIL DISTRIBUTION LICENSE #0810-44-
002-003 FROM D'AGOSTINI'S LIQUORS LOCATED AT 501 MANTUA
BOULEVARD TO WINE WAREHOUSE MANTUA, INC LOCATED AT 222
BRIDGETON PIKE, MANTUA, NJ**

STATEMENT

This Resolution authorizes a transfer of retail distribution license from D'Agostini's Liquors on 501 Mantua Blvd to Wine Warehouse Mantua Inc to 222 Bridgeton Pike, Mantua NJ.

Motion _____ **Second** _____

RESOLUTION R-41-2014

**A RESOLUTION OF THE TOWNSHIP COMMITTEE
APPROVING A RAFFLE AND BINGO LICENSE FOR CLEARVIEW REGIONAL
HIGH SCHOOL**

STATEMENT

The Clearview Regional High has filed a Raffle License application to hold and conduct a raffle and bingo games during an event in the Township of Mantua on March 8, 2014 Under laws enforced by the New Jersey Games of Chance Control Commission the applicant must receive approval from the local governing body and then file its application with the NJGCC for final approval and issuance of a license to hold the raffle.

Motion _____ **Second** _____

RESOLUTION R-42-2014

**A RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF MANTUA
AUTHORIZING THE TOWNSHIP OF MANTUA TO ACCEPT A COMMUNITY
DEVELOPMENT BLOCK GRANT (CD-13-PF#4) FROM THE COUNTY OF
GLOUCESTER IN THE AMOUNT OF \$50,000.00 FOR THE PROJECT KNOWN AS
PHASE II RECONSTRUCTION OF BOOTY MILL ROAD**

STATEMENT

This Resolution authorizes the Township to accept the CDBG grant in the amount of \$50,000.00 for the Reconstruction of Booty Mill Road Phase II.

Motion _____ **Second** _____

RESOLUTION R-43-2014

**A RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF MANTUA TO CANCEL VARIOUS MUNICIPAL LIENS**

STATEMENT

There are eight properties on the Township's municipal lien register which are Township owned properties designated as open space and should be removed from the register.

Motion _____ **Second** _____

RESOLUTION R-44-2014

**RESOLUTION OF THE TOWNSHIP OF MANTUA CONFIRMING
APPOINTMENTS FOR THE MUNICIPAL ALLIANCE COMMISSION FOR 2014**

STATEMENT

There exists a need for appointments to the Municipal Alliance Commission for 2014. The following individuals are appointed for a 1 year term: Kathy Shryock, Regina DeWitt, Jeffrey Ferry, Alicia Campbell.

Motion _____ **Second** _____

RESOLUTION R-45-2014

**A RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF MANTUA
DESIGNATING ROBERT MORACE
AS A NEW HIRE IN THE DEPARTMENT OF PUBLIC WORKS FOR THE
POSITION OF ASSISTANT MECHANIC**

STATEMENT

There exists a vacancy in this position as Assistant Mechanic due to a resignation in the Public Works Department.

Motion _____ **Second** _____

RESOLUTION R-46-2014

**A RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF MANTUA
DESIGNATING THOMAS QUINN
AS A NEW HIRE IN THE DEPARTMENT OF PUBLIC WORKS**

STATEMENT

There is currently a need to hire a new employee for the Department of Public Works as a result of a retirement in the department.

Motion _____ **Second** _____

RESOLUTION R-47-2014

**A RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF MANTUA
MAKING CERTAIN PROMOTIONS WITHIN THE PUBLIC WORKS
DEPARTMENT**

STATEMENT

In accordance with the Teamsters Local Unit No.676, certain employees will be promoted to the following positions: Richard Cade to Foreman, Scott demers to Assistant Foreman and John Maslanick to Crew Leader.

Motion _____ **Second** _____

RESOLUTION R-48-2014

**A RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF MANTUA
AUTHORIZING AN AMENDMENT TO THE SHARED SERVICE AGREEMENT
BETWEEN THE TOWNSHIP OF MANTUA AND THE BOROUGH OF WENONAH
FOR UCC SERVICES**

Motion _____ **Second** _____

STATEMENT

This Resolution will amend the shared service agreement with Wenonah from 3 years to 4 years pursuant to the request by the State.

RESOLUTION R-49-2014

**A RESOLUTION APPROVING THE ACQUISITION OF FARMLAND
PRESERVATION DEVELOPMENT EASEMENT ON THE PROPERTY KNOWN
AS 290 COHAWKIN ROAD, BLOCK 4, LOT 19**

Motion _____ **Second** _____

STATEMENT

The Township Committee supports, approves and endorses the acquisition of the farmland preservation development easements on the property as stated above.

RESOLUTION R-50-2014

**A RESOLUTION APPROVING ACQUISITION OF FARMLAND
PRESERVATION DEVELOPMENT EASEMENTS ON THE PROPERTY KNOWN
AS BLOCK 1, LOTS 3 & 5, AND BLOCK 4 LOT 7**

Motion _____ **Second** _____

STATEMENT

The Township Committee supports, approves and endorses the acquisition of the farmland preservation development easements on the property as stated above.

RESOLUTION R-51-2014

**A RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF MANTUA
APPOINTING ALTERNATE ADMINISTRATIVE AGENTS FOR MATTERS
RELATING TO THE NEW JERSEY COUNCIL ON AFFORDABLE HOUSING
AND THE TOWNSHIP OF MANTUA**

Motion _____ **Second** _____

STATEMENT

The Township is in need of an alternate administrative agent to facilitate affordable housing matters for the Township. The township assigned this alternative to be Michelle Bruner and Pamela LeVine.

CORRESPONDENCE:

DISCUSSION:

REMARKS FROM THE TOWNSHIP COMMITTEE:

REMARKS FROM THE TOWNSHIP SOLICITOR:

REMARKS FROM THE TOWNSHIP ADMINISTRATOR:

BILL LIST

Motion _____ **Second** _____

ADJOURNMENT

Motion _____ **Second** _____

ANNOUNCEMENTS

The Municipal Offices will be closed on February 17, 2014 in honor of President's Day.

The Mantua Township Recreation Committee will be holding its first Senior Snow Ball Dance on March 1, 2014 at the VFW Post please call the office to make your reservation.

The next **Bulk Pickup** week will take place starting Monday, March 3, 2014, 2014 through Friday, March 7, 2014.

BILL LIST APPROVAL

FEBRUARY 11, 2014

(Three signatures are required)

Mayor Pete Scirrotto

Deputy Mayor Sharon Lawrence

Committeeman Robert Zimmerman

Committeeman Michael Silvanio

Committeeman John Legge

I, **Shawn G. Menzies**, Township Clerk, do hereby attest to the signatures above are true and original and apply only to the bill/claims list presented at the meeting held on the date above.

Pamela LeVine, Township Deputy Clerk

BILL LIST DISAPPROVAL

(list each purchase order individually along with reason for disapproval)

Purchase Order Number

Reason for disapproval