

## **FEBRUARY 4, 2013**

On the above date the Township Committee of the Township of Mantua held its monthly Workshop Meeting in the Mantua Township Municipal Building, 401 Main Street, Mantua, New Jersey 08051.

Mayor Pete Scirrotto called the meeting to order. The time was 7:00 p.m. Mayor Scirrotto asked everyone to rise for the Flag Salute and remain standing to observe a moment of silence.

As required by the New Jersey Open Public Meetings Act, adequate notice of this meeting has been provided by adopting a schedule of regular meetings for the year 2013. The schedule is posted on the bulletin board in the Municipal Building and was mailed to the Gloucester County Times and Courier-Post newspapers on January 8, 2013. Notice was also filed with the Township Clerk.

Mayor Scirrotto asked Pamela Levine to call roll. Present were Mr. John Legge, Mr. Michael Silvanio, Mr. Robert Zimmerman, Mrs. Sharon Lawrence, Mrs. Sharon Lawrence, Mr. Pete Scirrotto, Mrs. Jennica Bileci, Township Administrator, Mr. Michael Angelini, Esquire, Township Solicitor, Police Chief Rodney Sawyer, Mr. Michael Datz, Supervisor of Public Works, and Jon Bryson, Federici & Akin, Township Engineers. Mr. Shawn G. Menzies, Township Clerk, was absent.

Committeeman Silvanio made a motion to approve the minutes of the Township Committee's December 17, 2012 Regular Meeting, seconded by Committeeman Legge. All were in favor. Committeeman Zimmerman abstained.

Committeeman Zimmerman made a motion to approve the minutes of the Township Committee's January 7, 2013 Reorganization Meeting, seconded by Committeeman Silvanio. All were in favor.

Mayor Scirrotto read aloud a proclamation designating February 2013 as American Heart Month in the Township of Mantua.

Mayor Scirrotto announced that the annual Debt Statement is now available for public inspection in the Office of the Township Clerk.

For the Public Work's Report, Mr. Datz reported he has the tonnage report for the past three years and it shows trash totals are going down while recycling is going up. He added last year the town spent \$490,000.00 on tipping fees even though the cost of the fees continues to rise and since the town went automated the amount prior was about \$680,000.00 back in 2005.

Mr. Datz reported the town has spent about \$10,000.00 for salt for storms. Mayor Scirrotto asked about the brine the county puts down, would it be cost effective for the town to have its own brine machine? To which Mr. Datz stated in this year's capital

budget request he has submitted a request for \$17,000.00 for a slide-in tank, adding the brine solution is five to seven cents a gallon which is a minimal cost as it is made in Clayton. Mayor Scirrotto asked if the town could fill up over at the facility, to which Mr. Datz said yes.

Mayor Scirrotto asked if one truck could make it all around town the day before the storm, to which Mr. Datz said they might not be able to get each road as they have fifty miles of road in town but they could do a significant amount of them, like the more heavily traveled roads. Mayor Scirrotto asked if him if it would be \$17,00.00, to which Mr. Datz stated yes for the tank and electric equipment for the system.

Mayor Scirrotto asked if this is something to be looked at now since spring is not too far from now, to which Mr. Datz stated maybe not this year but next winter.

Mayor Scirrotto stated he would like him and Mr. Datz to take a look at the pole barn at the county to check out the size and to get a better perspective of what one could do for the town.

Committeeman Zimmerman stated the information distributed is a credit of the system the town is using with the automated trash system and also to the public works department and the residents, who have become more acclimated to the system and doing a better job of separating trash and recyclables. He added it is one of those things are done with education and the learning curve, further adding there was some resistance of having only one trash container. Mr. Datz stated it has taken a little while but it is trending in the right way which can be seen in the numbers.

Committeeman Legge made a motion to open the meeting to the public, seconded by Committeeman Zimmerman. All were in favor.

James Slemph, 536 Mount Royal Road, stated the times and dates of the monthly meeting be placed on the sign at the park. He asked Mr. Datz in regards to the recyclables, at one point the town was getting paid and with prices higher is the town getting more money for them. Mr. Datz stated the town gets paid for it and when the market for paper was down the town was paying, but now the town is being paid.

As no one else wished to address the Township Committee, Committeeman Silvanio made a motion to close the public portion, seconded by Committeeman Zimmerman. All were in favor.

For the Engineering Report, Mr. Bryson stated the developer of the Spring Valley subdivision project has requested the release of its Performance Bond to which the engineer's office has reviewed the request and has no objection to the release in favor of a maintenance bond.

Next, Mr. Bryson stated his office is coordinating with the contractor with respect to completing the required NJDOT close out documents for the East Atlantic Avenue Phase I and II project in the next 30 days.

Next, Mr. Bryson reported the state could announce the awarding of project funding for Mantua Township sometime in the spring or May as it did in 2012.

Mr. Bryson reported the contracts, bonds and insurance have been executed for the project to Demolition of 579 Main Street between the township and the contractor and a notice to proceed was issued on 1/28/2013 and work is to be completed within 30 days of the notice.

Mr. Bryson was asked that the contractor for the Tylers Lake Road project have asked the town if he can work around some dates to which Mr. Bryson stated yes, as part of the project is across a property they want to create as less of an impact as possible.

In regards to the demolition of 579 Main Street, Mr. Datz stated the contractor informed him the wires have been removed from the pole to the house last Thursday and is waiting to get the disconnect card from Atlantic City Electric as well as rodent traps were set out.

At this time the Township Committee moved onto its legislative portion, to which Committeeman Silvanio made a motion to approve Resolutions R-27-2013 to Resolution R-53-2013, seconded by Committeeman Zimmerman.

**RESOLUTION R-27 -2013**  
**A RESOLUTION OF THE TOWNSHIP COMMITTEE**  
**OF THE TOWNSHIP OF MANTUA**  
**RE: A RESOLUTION APPOINTING SHAWN MENZIES AS**  
**THE PUBLIC AGENCY COMPLIANCE OFFICER FOR THE**  
**TOWNSHIP OF MANTUA FOR THE YEAR 2013**

**RESOLUTION R -28- 2013**  
**A RESOLUTION OF THE TOWNSHIP COMMITTEE**  
**OF THE TOWNSHIP OF MANTUA**  
**RE: A RESOLUTION FOR MEMBER PARTICIPATION IN A JOINT**  
**PURCHASING SYSTEM FOR THE PURCHASE OF FUEL AND ROAD SALT**  
**WITH THE COUNTY OF GLOUCESTER FOR THE YEAR 2013**

**RESOLUTION R-29-2013**  
**A RESOLUTION OF THE TOWNSHIP COMMITTEE**  
**OF THE TOWNSHIP OF MANTUA**  
**RE: A RESOLUTION ADOPTING A RISK MANAGEMENT**  
**/ LOSS CONTROL PLAN ON EMPLOYMENT PRACTICE**  
**MATTERS WITHIN THE TOWNSHIP OF MANTUA**

**RESOLUTION R-30-2013**  
**A RESOLUTION OF THE TOWNSHIP COMMITTEE**  
**OF THE TOWNSHIP OF MANTUA**  
**RE: A RESOLUTION APPOINTING CONTACT PERSONS**  
**FOR THE EMPLOYMENT PRACTICES LIABILITY HELPLINE**  
**FOR THE GLOUCESTER, SALEM, CUMBERLAND COUNTIES**  
**MUNICIPAL JOINT INSURANCE FUND FOR 2012**

**RESOLUTION R-31-2013**  
**A RESOLUTION OF THE TOWNSHIP COMMITTEE**  
**OF THE TOWNSHIP OF MANTUA**  
**RE: A RESOLUTION APPOINTING OFFICIAL**  
**TOWING COMPANIES FOR THE YEAR 2013 IN ACCORDANCE WITH**  
**CHAPTER 375, SECTION 8 OF THE CODE OF THE TOWNSHIP OF MANTUA**

**RESOLUTION R-32-2013**  
**A RESOLUTION OF THE TOWNSHIP COMMITTEE**  
**OF THE TOWNSHIP OF MANTUA**  
**RE: A RESOLUTION AWARDED A CONTRACT TO QC LABORATORIES**  
**FOR THE 2013 SAMPLING, TESTING AND REPORTING OF THE MANTUA**  
**LANDFILL MONITORING WELL AND CHESTNUT BRANCH PARK**  
**POTABLE WELL SAMPLING IN THE AMOUNT OF \$6,098.25**

**RESOLUTION R-33-2013**  
**A RESOLUTION OF THE TOWNSHIP COMMITTEE**  
**OF THE TOWNSHIP OF MANTUA**  
**RE: A RESOLUTION APPOINTING PAMELA LEVINE TO THE POSITION OF**  
**CLEAN COMMUNITIES COORDINATOR FOR THE YEAR 2013**

**RESOLUTION R-34-2013**  
**A RESOLUTION OF THE TOWNSHIP COMMITTEE**  
**OF THE TOWNSHIP OF MANTUA**  
**RE: A RESOLUTION AMENDING RESOLUTION R-17-2013, OFFICIALS**  
**DEPOSITORIES OF THE TOWNSHIP OF MANTUA**

**RESOLUTION R-35-2013**  
**A RESOLUTION OF THE TOWNSHIP COMMITTEE**  
**OF THE TOWNSHIP OF MANTUA**  
**RE: A RESOLUTION AMENDING RESOLUTION R-22-2013, MAYORAL**  
**APPOINTMENTS TO SPECIFIC BOARDS AND COMMISSIONS**

**RESOLUTION R-36-2013**  
**A RESOLUTION OF THE TOWNSHIP COMMITTEE**  
**OF THE TOWNSHIP OF MANTUA**  
**RE: A RESOLUTION APPROVING CHANGE ORDER NO. 1**  
**FOR THE PROJECT KNOWN AS THE RESURFACING AND SAFETY**  
**IMPROVEMENTS TO EAST ATLANTIC AVENUE PHASES 1 & 2**  
**IN THE DECREASED CONTRACT AMOUNT OF \$796.00**

**RESOLUTION R-37-2013**  
**A RESOLUTION OF THE TOWNSHIP COMMITTEE**  
**OF THE TOWNSHIP OF MANTUA**  
**RE: A RESOLUTION APPROVING THE 2013 MANTUA TOWNSHIP**  
**RECREATION COMMITTEE'S SCHEDULE OF COMMUNITY EVENTS**

**RESOLUTION R-38-2013**  
**A RESOLUTION OF THE TOWNSHIP COMMITTEE**  
**OF THE TOWNSHIP OF MANTUA**  
**RE: A RESOLUTION REQUESTING PERMISSION FOR THE DEDICATION**  
**BY RIDER FOR THE TOWNSHIP OF MANTUA HOLIDAY ASSISTANCE**  
**TRUST FUND, REQUIRED BY N.J.S.A 40A:5-29**

**RESOLUTION R-39-2013**  
**A RESOLUTION OF THE TOWNSHIP COMMITTEE**  
**OF THE TOWNSHIP OF MANTUA**  
**RE: A RESOLUTION OFFERING NO OBJECTION TO**  
**THE SALE OF CERTAIN PROPERTY LOCATED AT THE**  
**FORMER MAPLE RIDGE GOLF COURSE TO GREENACRES**

**RESOLUTION R-40-2013**  
**A RESOLUTION OF THE TOWNSHIP COMMITTEE**  
**OF THE TOWNSHIP OF MANTUA**  
**RE: A RESOLUTION APPROVING THE REFUNDING**  
**OF A TAX PREMIUM FOR BLOCK 24, LOT 12,**  
**656 BISMARCK AVENUE, IN THE AMOUNT OF \$500.00**

**RESOLUTION R-41-2013**  
**A RESOLUTION OF THE TOWNSHIP COMMITTEE**  
**OF THE TOWNSHIP OF MANTUA**  
**RE: A RESOLUTION APPROVING A NEW JERSEY TAX COURT JUDGMENT**  
**FOR RECUPERO PROPERTIES, BLOCK 6.04, LOT 7, 550 BRIDGETON PIKE,**  
**REFUNDING CERTAIN PROPERTY TAXES FOR THE YEARS 2010, 2011 AND**  
**2012 AND ADJUSTING PRELIMINARY PROPERTY TAXES FOR 2013**

**RESOLUTION R-42-2013**  
**A RESOLUTION OF THE TOWNSHIP COMMITTEE**  
**OF THE TOWNSHIP OF MANTUA**  
**RE: A RESOLUTION APPOINTING MARIO DILISCIANDRO**  
**AS THE ALTERNATE NO. 2 MEMBER AND CHARLES BURKETT**  
**AS A REGULAR MEMBER ON THE MANTUA TOWNSHIP**  
**MUNICIPAL UTILITIES AUTHORITY**

**RESOLUTION R-43-2013**  
**A RESOLUTION OF THE TOWNSHIP COMMITTEE**  
**OF THE TOWNSHIP OF MANTUA**  
**RE: A RESOLUTION REAPPOINTING JOHN ACTON AND ROBERT POTE**  
**TO THE MANTUA TOWNSHIP MUNICIPAL LAND USE BOARD**

**RESOLUTION R-44-2013**  
**A RESOLUTION OF THE TOWNSHIP COMMITTEE**  
**OF THE TOWNSHIP OF MANTUA**  
**RE: A RESOLUTION APPROVING THE REFUNDING**  
**OF A TAX PREMIUM FOR BLOCK 231, LOT 9,**  
**731 HERITAGE ROAD, IN THE AMOUNT OF \$1,100.00**

**RESOLUTION R-45-2013**  
**A RESOLUTION OF THE TOWNSHIP COMMITTEE**  
**OF THE TOWNSHIP OF MANTUA**  
**RE: A RESOLUTION APPROVING THE REFUNDING**  
**OF A TAX PREMIUM FOR BLOCK 90, LOT 25,**  
**134 MANTUA BOULEVARD, IN THE AMOUNT OF \$200.00**

**RESOLUTION R-46-2013**  
**A RESOLUTION OF THE TOWNSHIP COMMITTEE**  
**OF THE TOWNSHIP OF MANTUA**  
**RE: A RESOLUTION APPROVING THE PROMOTION OF PART-TIME**  
**PATROLMAN BRUCE SHAW TO THE RANK OF**  
**PATROLMAN NINTH CLASS**

**RESOLUTION R-47--2013**  
**A RESOLUTION OF THE TOWNSHIP COMMITTEE**  
**OF THE TOWNSHIP OF MANTUA**  
**RE: A RESOLUTION APPROVING AN APPLICATION FOR A ONE DAY**  
**LIQUOR LICENSE/ SOCIAL AFFAIR PERMIT FILED BY INCARNATION**  
**KNIGHTS OF COLUMBUS FOR AN EVENT TO BE HELD MARCH 16, 2013 AT**  
**THE INCARNATION PARISH HALL**

**RESOLUTION R-48-2013**  
**A RESOLUTION OF THE TOWNSHIP COMMITTEE**  
**OF THE TOWNSHIP OF MANTUA**  
**RE: A RESOLUTION AUTHORIZING THE TOWNSHIP OF MANTUA TO**  
**PLACE OUT FOR BID AUTHORIZING THE ADVERTISEMENT FOR SALE**  
**BY SEALED BID OF ONE PLENARY RETAIL DISTRIBUTION LICENSE TO**  
**THE HIGHEST QUALIFIED BIDDER(S) AND INVITES BIDS THEREON**

**RESOLUTION R-49-2013**  
**A RESOLUTION OF THE TOWNSHIP COMMITTEE**  
**OF THE TOWNSHIP OF MANTUA**  
**RE: A RESOLUTION MAKING CERTAIN BUDGET TRANSFERS BETWEEN**  
**APPROPRIATION RESERVES PURSUANT TO N.J.S.A. 40A:4-58**

**RESOLUTION R-50-2013**  
**A RESOLUTION OF THE TOWNSHIP COMMITTEE**  
**OF THE TOWNSHIP OF MANTUA**  
**RE: A RESOLUTION APPOINTING A FUND COMMISSIONER**  
**FOR THE TRI-COUNTY JOINT INSURANCE FUND**

**RESOLUTION R- 51-2013**  
**A RESOLUTION OF THE TOWNSHIP COMMITTEE**  
**OF THE TOWNSHIP OF MANTUA**  
**REA: A RESOLUTION APPOINTING THE MAYORAL APPOINTMENT**  
**OF KATHY SHRYOCK TO SERVE AS THE CHAIRWOMAN**  
**OF THE MANTUA TOWNSHIP MUNICIPAL ALLIANCE**

**RESOLUTION R- 52-2013**  
**A RESOLUTION OF THE TOWNSHIP COMMITTEE**  
**OF THE TOWNSHIP OF MANTUA**  
**REA: A RESOLUTION ACCEPTING THE RESIGNATION**  
**OF COLBY BRYZEWski FROM THE MANTUA TOWNSHIP**  
**RECREATION COMMITTEE AND APPOINTING SHAWN LAYTON**  
**TO FILL THE UNEXPIRED TERM AND**  
**APPOINT LINDA BUCK-HONRATH TO A FULL TERM**

**RESOLUTION R- 53-2013**  
**A RESOLUTION OF THE TOWNSHIP COMMITTEE**  
**OF THE TOWNSHIP OF MANTUA**  
**REA: A RESOLUTION PROMOTING GEORGE CREW TO**  
**FOREMAN WITHIN THE DEPARTMENT OF PUBLIC WORKS**  
**AND PROMOTING RICHARD CADE AS ASSISTANT FOREMAN**  
**IN THE DEPARTMENT OF PUBLIC WORKS**

All members voted in the affirmative to a roll call vote to approve, 5-0.

Under remarks, Mr. Legge reported the Veterans' Commission is working on a project with Harrison Township at Clearview to honor every student who served in the armed forces. He added students will be doing research and assisting in the project.

Deputy Mayor Lawrence stated she was at the tax assistance program being held at the Community Center and through Pam Levine's efforts getting the IRS and Rowan University together they are able to offer those services to our senior citizens and anyone who needs help preparing their taxes free of charge. She added this important services saves people money, as they normally would have to spend \$100.00 or more to have someone prepare their taxes.

Deputy Mayor Lawrence stated this past holiday gift baskets for needy families was well received and want to make sure Rastelli's is honored who donated 33 turkeys at Thanksgiving and 55 at Christmas.

Committeeman Zimmerman stated since there will no meeting until March, on Wednesday, February 20, 2013 will be the second annual Open House from 6:00 P.M. to 8:00 P.M. in the municipal building and their representatives from the departments, the Township Committee, and Drexel University for the Inversand site.

Committeeman Zimmerman bulk trash pick up is this week and he read aloud a letter from Colby Bryzewski from his letter of resignation from the Recreation Commission due to a new job with Paulsboro.

Chief Sawyer reported Colby is a fine young man, and still volunteers with the township fire district and spent well over 500 hours helping in the community. He distributed his monthly report to the Committee.

Mayor Scirrotto welcomed Jennica Bileci as the new Township Administrator. She thanked Pam Levine for sitting in for Shawn who is sick. She also added she has received all budget requests back from the departments whom she asked to come up with ways to save money. Mrs. Bileci said she and Gayle Tschopp will be working together on the numbers and have it over to the auditor to see where the town is at and she should have something back in about two weeks.

Committeeman Zimmerman made a motion to pay all duly authorized bills, seconded by Committeeman Legge. All were in favor.

Committeeman Silvanio made a motion to adjourn the meeting, seconded by  
Committeeman Zimmerman. All were in favor. The time was

Respectfully submitted,

Shawn G. Menzies  
Township Clerk