

**Township of Mantua
Agenda
Committee Work Session
Meeting December 7, 2015
Mantua Township Municipal Building
7:00 P.M.**

Call to order:

Pledge to the flag:

Observance of a Moment of Silence:

Sunshine Law: As required by the New Jersey Open Public Meetings Act, adequate notice of this meeting has been provided by adopting a schedule of regular meetings for the year 2015. The schedule is posted on the bulletin board in the Municipal Building and was mailed to the Gloucester County Times and Courier-Post newspapers on January 5, 2015. Notice was also filed with the Township Clerk.

Roll Call: Mr. John Legge, Mr. Michael Silvanio, Mr. Robert Zimmerman, Mrs. Sharon Lawrence, Mr. Peter Scirroto, Mrs. Jennica Bileci, Township Administrator – Absent, Mrs. Pamela LeVine, Deputy Township Clerk, Mr. Michael Angelini, Solicitor, Chief Rodney Sawyer, Michael Datz, Superintendent Public Works, Jon Bryson, Engineer

Engineering Report: **Jon Bryson, Township Engineer**

Department of Public Works Report: **Mike Datz, Superintendent of Public Works**

Police Department Report: **Chief Rodney Sawyer**

Approval of Minutes: **November 16, 2015**

Motion _____ **Second** _____

Public Participation: **Motion to Open** _____ **Second** _____

Motion to Close _____ **Second** _____

RESOLUTION R-140-2015: **RESOLUTION OF THE TOWNSHIP OF MANTUA AUTHORIZING TAX AND PREMIUM REFUNDS**

Statement:

The Township of Mantua will refund various property taxes which have been requested to be refunded in accordance with state law for a variety of legal and approved reasons, ranging from overpayments or tax judgments.

Motion _____ **Second** _____

RESOLUTION R-141-2015:

A RESOLUTION AUTHORIZING THE CANCELLATION OF 2015 TAXES WHICH ARE \$10.00 AND BELOW AND CANCELING OVERPAYMENTS OF \$10.00 AND BELOW AND TRANSFERRING ALL OVERPAYMENTS TO 2016

Statement:

The Tax Collector has determined that effective December 31, 2015 a list of properties that have a \$10.00 or below balance due and remain unpaid would cost the municipality more then what the balances are at that time in recollection efforts.

Motion _____ **Second** _____

RESOLUTION R-142-2015:

RESOLUTION ESTABLISHING THE RATE OF INTEREST TO BE CHARGED ON DELINQUENT TAXES AND OTHER CHARGES FOR THE YEAR 2016

Statement:

The Township Committee of the Township of Mantua does hereby establish that the rate of interest to be charged for the non-payment of taxes, Municipal Charges, or assessments

Motion _____ **Second** _____

RESOLUTION R-143-2015:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AUTHORIZING SUBMISSION OF A STRATEGIC PLAN FOR THE MANTUA HARRISON MUNICIPAL ALLIANCE GRANT FOR FISCAL YEAR JULY 1, 2016 – JUNE 30, 2017

Statement:

The Township Committee seeks to submit a strategic plan for the Mantua Harrison Municipal Alliance Grant for 2016-2017. The amount DEDR amount is \$18,977, the cash match is \$4,744.25 and the In-kind match is \$14,232.75.

Motion _____ **Second** _____

RESOLUTION R-144-2015:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA REQUESTING THE APPROVAL OF ITEMS OF REVENUE FOR 2015 DRIVE SOBER OR GET PULLED OVER GRANT AND APPROPRIATION (N.J.S.A. 40A:4-87) OF THE SAME

Statement:

This Resolution will authorize the Township to insert this grant in the amount of \$7,500.00 into the 2015 budget.

Motion _____ **Second** _____

RESOLUTION R-145-2015:

A RESOLUTION AMENDING RESOLUTION R-131-2015 APPOINTING SERGEANT BRIAN GRADY AS THE MANTUA TOWNSHIP EMERGENCY MANAGEMENT COORDINATOR

Statement:

This resolution will amend the original resolution to include compensation in the amount of \$2,500 for the EMC and will appoint Nick Lamana and Dan Hauss as deputies to the position.

Motion _____ **Second** _____

RESOLUTION R-146-2015:

A RESOLUTION APPROVING A LEASE AGREEMENT BETWEEN THE TOWNSHIP OF MANTUA AND KDI FOR THE LEASING OF COPIER MACHINES FOR THE CONSTRUCTION, POLICE AND COURT BUILDINGS AT THE RATE OF \$331.22 FOR A TERM OF 60 MONTHS

Statement

The Township of Mantua desires to enter into a lease agreement with KDI for the lease of their copiers. This new lease agreement will be a savings of \$50.00 a month from the current contract.

Motion _____ **Second** _____

RESOLUTION R-147-2015:

A RESOLUTION APPROVING AN AGREEMENT BETWEEN COUNTY OF GLOUCESTER AND THE TOWNSHIP OF MANTUA POLICE DEPARTMENT FOR PUBLIC SAFETY EQUIPMENT AND CONTROL STATION RADIOS

Statement

Gloucester County has obtained by State Contract public safety radio communications equipment and will transfer said Radio Communications over to the Mantua Township Police Department to be used with the new radio system.

Motion _____ **Second** _____

RESOLUTION R-148-2015:

A RESOLUTION OF THE TOWNSHIP OF MANTUA APPROVING THE PURCHASE OF TWO NEW TRASH TRUCKS UNDER A STATE PURCHASING CONTRACT NUMBER 112014-LEG FROM GRAN TURK EQUIPMENT CO., INC. IN THE AMOUNT OF \$570,760.80

Statement

This resolution will allow the Township to purchase two (2) new Trash Trucks for the Public Works Department.

Motion _____ **Second** _____

RESOLUTION R-149-2015: A RESOLUTION APPOINTING JEFFREY KRIEGER AS A SPECIAL LAW ENFORCEMENT OFFICER CLASS II WITHIN THE MANTUA TOWNSHIP POLICE DEPARTMENT

Statement:

This Resolution appoints a SLEO II officer to the Mantua Township Police Department.

Motion _____ **Second** _____

RESOLUTION R-150-2015: RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA REQUESTING THE APPROVAL OF ITEMS OF REVENUE FOR REDEVELOPMENT PURPOSES AND APPROPRIATION (N.J.S.A. 40A:4-87) OF THE SAME

Statement

This Resolution will authorize the Township to insert these funds in the amount of \$100,000.00 into the 2015 budget.

Motion _____ **Second** _____

RESOLUTION R-151-2015: A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA TO MAKE CERTAIN BUDGET TRANSFERS BETWEEN BUDGET APPROPRIATIONS PURSUANT TO N.J.S.A. 40A:4-45

Statement

This Resolution is pursuant to State law that allows for the transfer of appropriated funds in the municipal budget which are unused to be transferred to other line items.

Motion _____ **Second** _____

Correspondence:

Discussion:

Remarks from the Township Committee:

Remarks from the Township Solicitor:

Remarks from the Township Administrator:

Approval of the Bill List: **Motion** _____ **Second** _____

Adjourn:

Announcements:

BILL LIST APPROVAL

DECEMBER 7, 2015

(Three signatures are required)

Mayor Pete Scirrotto

Deputy Mayor Sharon Lawrence

Committeeman Robert Zimmerman

Committeeman Michael Silvanio

Committeeman John Legge

I, Jennica Bileci, Township Clerk, do hereby attest to the signatures above are true and original and apply only to the bill/claims list presented at the meeting held on the date above.

Jennica Bileci, Township Clerk