



**MANTUA TOWNSHIP COMMITTEE
REGULAR MEETING AGENDA
MONDAY, DECEMBER 16, 2013
7:00 P.M.**

FLAG SALUTE

AN OBSERVANCE OF A MOMENT OF SILENCE

STATEMENT OF THE PRESIDING OFFICER:

As required by the New Jersey Open Public Meetings Act, adequate notice of this meeting has been provided by adopting a schedule of regular meetings for the year 2013. The schedule is posted on the bulletin board in the Municipal Building and was mailed to the Gloucester County Times and Courier-Post newspapers on January 8, 2013. Notice was also filed with the Township Clerk.

ROLL CALL: Mr. John Legge, Mr. Michael Silvanio, Mr. Robert Zimmerman, Mrs. Sharon Lawrence, Mr. Peter Scirrotto, Mrs. Jennica Bileci, Township Administrator, Mr. Shawn G. Menzies, Township Clerk, Mr. Michael Angelini, Solicitor, Police Chief Rodney Sawyer

**APPROVAL OF THE MINUTES OF THE TOWNSHIP
COMMITTEE'S REGULAR MEETING OF DECEMBER 2, 2013**

Motion _____ **Second** _____

PUBLIC PORTION

Motion to Open _____ **Second** _____

Motion to Close _____ **Second** _____

ORDINANCE O-10-2013

**AN ORDINANCE OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF MANTUA
RE: AN ORDINANCE AMENDING CHAPTER 62 OF THE CODE
OF THE TOWNSHIP OF MANTUA, "BUILDING CONSTRUCTION"**

STATEMENT

The Township Committee hereby desires to amend the current fees for the Code of the Township of Mantua entitled "Building Construction."

PUBLIC HEARING

Motion to Approve _____ Second _____

FINAL CONSIDERATION

Motion _____ Second _____

RESOLUTION R-201-2013

**APPOINTING TRIAD ASSOCIATES AS THE TOWNSHIP'S TEMPORARY
AFFORDABLE HOUSING ADMINISTRATIVE AGENT TO FACILITATE THE
PROVISION OF AN AFFORDABLE HOUSING UNIT AT
139 MOCKINGBIRD LANE**

STATEMENT

The Township Committee previously appointed Affordable Housing Administrative Agent is currently unavailable to perform Administrative Agent services in accordance with COAH's regulations therefore it is necessary to appoint a COAH-qualified temporary affordable housing Administrative Agent to facilitate the sale and transfer of title of an affordable housing unit located at 139 Mockingbird Lane.

Motion _____ Second _____

RESOLUTION R-202-2013

**A RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF MANTUA AUTHORIZING THE TOWNSHIP
TO FILE A COMPLAINT WITH THE DEPARTMENT OF COMMUNITY AFFAIRS**

STATEMENT

The Township Committee seeks to file a written complaint with the Director of the DCA for an employee within the Township of Mantua.

Motion _____ Second _____

RESOLUTION R-203-2013

**A RESOLUTION AUTHORIZING THE CANCELLATION OF
2013 TAXES WHICH ARE \$10.00 AND BELOW AND CANCELLING
OVERPAYMENTS OF \$10.00 AND BELOW AND
TRANSFERRING ALL OVERPAYMENTS TO 2014**

STATEMENT

It is the desire of the Township of mantua Committee to cancel any remaining 2013 taxes with a balance of \$10.00 and under as well as transfer any overpayments to the 2014 year.

Motion _____ Second _____

RESOLUTION R-204-2013

**A RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF MANTUA
APPROVING CHANGE ORDER NO. 1
FOR THE PROJECT KNOWN AS CANDLEWOOD DRIVE AND MAPLEWOOD
EMERGENCY REPAIRS IN THE INCREASED CONTRACT AMOUNT OF
\$4,730.00**

STATEMENT

It is the desire of the Township of Mantua Committee to approve a change order in the increased amount of \$4,730.00 for the project known as emergency repairs of Candlewood and Maplewood Drive due to the fact that the quantity of asphalt required to make the necessary repairs was greater than anticipated.

Motion _____ Second _____

RESOLUTION R-205-2013

**RESOLUTION OF THE TOWNSHIP OF MANTUA
REJECTING ALL BIDS FOR THE INFRARED PAVEMENT HEATER
AND 2 TON HEATED STORAGE BOX**

STATEMENT

There exists a need in the Township of Mantua for an infrared pavement heater & 2 ton storage box to be utilized for small patching repairs throughout the Township of Mantua. This piece of machinery was placed out to bid however the lowest bidder exceeded the budget for this piece of equipment, therefore all bids must be rejected.

Motion _____ Second _____

RESOLUTION R-206-2013

**RESOLUTION OF THE TOWNSHIP COMMITTEE AUTHORIZING REFUNDS
FOR CRAFT VENDORS FOR THE 2013 CANCELLED COMMUNITY DAY EVENT**

STATEMENT

The Township Committee wishes to refund the fee for craft vendors as the Community day event was cancelled due to inclement weather for both the designated date as well as the inclement weather date and was not rescheduled.

Motion _____ Second _____

RESOLUTION R-207-2013

**A RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF MANTUA
AMENDING RESOLUTION R-199-2013 TO CHANGE THE PURCHASE PRICE OF
ONE VEHICLE FOR THE MANTUA TOWNSHIP
POLICE DEPARTMENT UNDER A STATE CONTRACT
IN THE TOTAL AMOUNT OF \$29,179.00**

STATEMENT

This Resolution will amend the state contract price for a new vehicle in the Police Department from \$25,979.00 to the amount of \$ 29,179.00.

Motion _____ **Second** _____

RESOLUTION R-208-2013

**A RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF MANTUA
APPROVING THE REDUCTION OF
A PERFORMANCE BOND TO A NEW AMOUNT OF \$240,721.92
FOR THE PROJECT KNOWN AS 599 MANTUA BOULEVARD (RELIANCE LLC)**

STATEMENT

The Township Committee in conjunction with the Township Engineer has reviewed the improvements that have been completed and all is in accordance to reduce their performance bond.

Motion _____ **Second** _____

RESOLUTION R-209-2013

**A RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF MANTUA
MAKING CERTAIN MUNICIPAL BUDGET TRANSFERS BETWEEN BUDGET
APPROPRIATIONS PURSUANT TO N.J.S.A 40A:4-45.38**

STATEMENT

State law allows for the transfer of appropriated funds in the municipal budget which are unused to be transferred to other line items.

Motion _____ **Second** _____

RESOLUTION R-210-2013

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA TO ACCEPT THE BID SUBMITTED BY RICHARD POOL FOR LEASING OF CERTAIN FARMLANDS OWNED BY THE TOWNSHIP OF MANTUA

STATEMENT

The Township Committee seeks to award a bid for the farming of 464 Berkley Road to the Richard Pool in the amount of \$76.00 per acre for a total lease amount of \$1,824.00. The lease agreement for this property will be for two (2) years.

Motion _____ **Second** _____

RESOLUTION R-211-2013

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA APPROVING AND AUTHORIZING A MUNICIPAL LIEN ON REAL PROPERTY LOCATED AT 579 MAIN STREET, BLOCK 158.07, LOT 23 OF THE OFFICIAL TAX MAP OF THE TOWNSHIP OF MANTUA FOR THE COST OF DEMOLITION OF STRUCTURES AT 579 MAIN STREET

STATEMENT

The Township Committee seeks to authorize a Municipal Lien in the amount of \$20,593 for the cost of demolition at 579 Main Street.

Motion _____ **Second** _____

RESOLUTION R-212-2013

A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AUTHORIZING MANTUA'S PARTICIPATION IN THE GLOUCESTER, SALEM, CUMBERLAND COUNTIES MUNICIPAL JOINT INSURANCE FUND 2014 RETROSPECTIVE PROGRAM

STATEMENT

The Township of Mantua is required to participate in a retrospective program for 2014 based upon the Township's paid losses and loss ratio performance with regards to insurance claims.

Motion _____ **Second** _____

RESOLUTION R-213-2013

**A RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF MANTUA AUTHORIZING
THE TOWNSHIP PAY ATTORNEY FEES TO RESOLVE THE MATTER OF
SCHMIDT V. MANTUA TOWNSHIP AND SHAWN MENZIES**

STATEMENT

The Township of Mantua will authorize payment in the amount of \$1,000.00 for settlement in the Schmidt v. Mantua Township and Shawn Menzies matter.

Motion _____ **Second** _____

CORRESPONDENCE:

DISCUSSION:

REMARKS FROM THE TOWNSHIP COMMITTEE:

REMARKS FROM THE TOWNSHIP SOLICITOR:

REMARKS FROM THE TOWNSHIP ADMINISTRATOR:

BILL LIST

Motion _____ **Second** _____

ADJOURNMENT

Motion _____ **Second** _____

ANNOUNCEMENTS

The Municipal Offices will be closed on December 25, 2013 as well as January 1, 2014 in celebration of the holidays.

The Mantua Township Re-Organization will be held on January 6, 2014 at 5:00 p.m. in the Municipal Building located at 401 Main Street, Mantua, NJ

The next **Bulk Pickup** week will take place starting Monday, January 6, 2014 through Friday, January 10, 2014.

BILL LIST APPROVAL

DECEMBER 16, 2013
(Three signatures are required)

Mayor Pete Scirrotto

Deputy Mayor Sharon Lawrence

Committeeman Robert Zimmerman

Committeeman Michael Silvanio

Committeeman John Legge

I, **Shawn G. Menzies**, Township Clerk, do hereby attest to the signatures above are true and original and apply only to the bill/claims list presented at the meeting held on the date above.

Shawn G. Menzies, Township Clerk

BILL LIST DISAPPROVAL

(list each purchase order individually along with reason for disapproval)

Purchase Order Number

Reason for disapproval