



**MANTUA TOWNSHIP COMMITTEE
WORK SESSION MEETING AGENDA
MONDAY, APRIL 7, 2014
7:00 P.M.**

FLAG SALUTE

AN OBSERVANCE OF A MOMENT OF SILENCE

STATEMENT OF THE PRESIDING OFFICER:

As required by the New Jersey Open Public Meetings Act, adequate notice of this meeting has been provided by adopting a schedule of regular meetings for the year 2014. The schedule is posted on the bulletin board in the Municipal Building and was mailed to the Gloucester County Times and Courier-Post newspapers on January 6, 2014. Notice was also filed with the Township Clerk.

ROLL CALL: Mr. John Legge, Mr. Michael Silvanio, Mr. Robert Zimmerman, Mrs. Sharon Lawrence Mr. Peter Scirroto, Mrs. Jennica Bileci, Township Administrator, Mrs. Pamela LeVine, Deputy Township Clerk, Mr. Michael Angelini, Solicitor, Chief Rodney Sawyer, Mr. Michael Datz, Superintendent of Public Works, Mr. Jon Bryson, Twp. Engineer

**APPROVAL OF THE MINUTES OF THE TOWNSHIP
COMMITTEE'S REGULAR MEETING OF MARCH 17, 2014**

Motion _____ **Second** _____

**APPROVAL OF THE MINUTES OF THE TOWNSHIP
COMMITTEE'S BUDGET WORKSHOP MEETING OF MARCH 17, 2014**

Motion _____ **Second** _____

PUBLIC PORTION

Motion to Open _____ **Second** _____

Motion to Close _____ **Second** _____

ORDINANCE O-01-2014

AN ORDINANCE OF THE TOWNSHIP OF MANTUA APPOINTING THE TOWNSHIP CLERK AS THE ISSUING AUTHORITY FOR RAFFLE AND GAMING LICENSE

STATEMENT

A municipality by Ordinance can delegate the Municipal Clerk to approve raffles and bingos for the municipality. This Ordinance will allow the Township Clerk to perform this function and it will help to expedite the approval of such licenses.

PUBLIC HEARING

Motion to Open _____ **Second** _____

Motion to Close _____ **Second** _____

FINAL CONSIDERATION

Motion _____ **Second** _____

ORDINANCE O-02-2014

AN ORDINANCE OF THE TOWNSHIP OF MANTUA AMENDING CHAPTER 375 OF THE CODE OF THE TOWNSHIP OF MANTUA, "TOWING"

STATEMENT

The Township Committee seeks to amend the Township Code regarding the Towing Law to state that the Towing Agencies shall not charge the Township for towing its vehicles.

PUBLIC HEARING

Motion _____ **Second** _____

Motion to Close _____ **Second** _____

FINAL CONSIDERATION

Motion _____ **Second** _____

ORDINANCE O-03-2014

**AN ORDINANCE OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF MANTUA
AMENDING CHAPTER 230 OF THE CODE
OF THE TOWNSHIP OF MANTUA, "LAND DEVELOPMENT**

STATEMENT:

The Township Committee has amended Chapter 230 of the Code of the Township of Mantua, "Land Development" to include Section 230-39.1 Architectural Design Standards

PUBLIC HEARING

Motion to Open _____ **Second** _____

Motion to Close _____ **Second** _____

FINAL CONSIDERATION

Motion _____ **Second** _____

ORDINANCE NO. 04-2014

**AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION
LIMITS AND TO ESTABLISH A CAP BANK (N.J.S. 40A:4-45.14)**

TITLE ONLY

STATEMENT:

The Local Government Cap Law, N.J.S.A. 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.0% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions. N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years.

Motion _____ **Second** _____

RESOLUTION R-61-2014

**A RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF MANTUA
INTRODUCING THE 2014 MUNICIPAL BUDGET**

STATEMENT:

This Resolution is to introduce the 2014 Mantua Township Municipal Local Budget. A public hearing and final consideration on the budget is scheduled for Monday, May 19, 2014 at 7:00 p.m. in the Mantua Township Municipal Building, 401 Main Street, Mantua, New Jersey 08051 at which time and place interested parties will be given the opportunity to be heard. Copies of the budget can be obtained in the Office of the Township Clerk during normal business hours.

Motion _____ **Second** _____

RESOLUTION R-62-2014

**A RESOLUTION OF THE TOWNSHIP
OF MANTUA ENDORSING THE SUBMISSION OF
THE PRIOR FISCAL YEAR OF 2013 RECYCLING TONNAGE
GRANT APPLICATION TO THE NEW JERSEY DEPARTMENT
OF ENVIRONMENTAL PROTECTION**

STATEMENT

It is the desire of the Mantua Township Committee to file with the State of New Jersey a grant application for the fiscal year 2013 for a Recycling Tonnage

Motion _____ **Second** _____

RESOLUTION R-63-2014

**A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
MANTUA AUTHORIZING TAX AND PREMIUM REFUNDS**

STATEMENT

Various property taxes/tax premiums have been requested to be refunded in accordance with state law for a variety of legal and approved reasons, ranging from overpayments or tax judgments.

Motion _____ **Second** _____

RESOLUTION R-64-2014

**A RESOLUTION OF THE TOWNSHIP
OF MANTUA APPROVING A LEASE AGREEMENT BETWEEN
THE TOWNSHIP OF MANTUA AND KDI FOR THE LEASING OF COPIER
MACHINES FOR THE MUNICIPAL BUILDINGS AT THE RATE OF \$428.00 FOR A
TERM OF 60 MONTHS**

STATEMENT

The Township of Mantua desires to enter into a lease agreement with KDI for the lease of their copiers. The current lease agreement will expire in June and the new lease agreement with KDI will be effective June 15, 2014.

Motion _____ **Second** _____

RESOLUTION R-65-2014

**RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF MANTUA
DESIGNATING COLONIAL LIFE WITH THEIR PARTNERSHIP WITH FLEX
FACTS, INC TO SERVE AS THE TOWNSHIP'S FLEXIBLE SPENDING ACCOUNT
ADMINISTRATOR AND VOLUNTARY BENEFITS COMPANY**

STATEMENT:

The Township of Mantua is required by the State of New Jersey in Chapter 78 of the NJ Pensions Law that all public sector employers have in place both a Section 125 POP and a Flexible Spending Account (FSA) for Unreimbursed Medical and Dependent Day Care expenses. This Resolution would authorize the plan as well as the Colonial Life to designate as the Plan Administrator.

Motion _____ **Second** _____

RESOLUTION R-66-2014

**TOWNSHIP OF MANTUA
GLOUCESTER COUNTY**

**A RESOLUTION APPROVING A SETTLEMENT AGREEMENT AND
RESIGNATION OF AN EMPLOYEE OF THE TOWNSHIP OF MANTUA**

STATEMENT:

The Township Committee hereby desires to settle a claim with Shawn Menzies.

Motion _____ **Second** _____

RESOLUTION R-67-2014

**TOWNSHIP OF MANTUA
GLOUCESTER COUNTY**

**A RESOLUTION CANCELLING INTEREST EFFECTIVE MARCH 11, 2014 FOR
BLOCK 2 LOT 8 KNOWN ON THE TAX MAP AS
449 COHAWKIN ROAD DUE TO A CLERICAL ERROR.**

STATEMENT:

The Township Committee wishes to cancel interest on Block 2 Lot 8 due to a clerical error in posting.

Motion _____ **Second** _____

CORRESPONDENCE:

DISCUSSION:

REMARKS FROM THE TOWNSHIP COMMITTEE:

REMARKS FROM THE TOWNSHIP SOLICITOR:

REMARKS FROM THE TOWNSHIP ADMINISTRATOR:

BILL LIST

Motion _____ **Second** _____

ADJOURNMENT

Motion _____ **Second** _____

ANNOUNCEMENTS

The Mantua Township Recreation Committee will be holding its Spring Celebration on April 12, 2014 at the Chestnut Branch Park from 1:00 – 3:00

The Mantua Township Rabies Clinic is scheduled for April 26, 2014 at the Public Works garage from 9:00 – 10:30. The clerk's office will be open at that time to register your pet

Community Yard Sale/Bark in the Park event is now accepting reservations for yard sale spots. You can download the application from the Mantua Township website or contact the clerk's office at 856-468-1500

BILL LIST APPROVAL

APRIL 7, 2014

(Three signatures are required)

Mayor Pete Scirrotto

Deputy Mayor Sharon Lawrence

Committeeman Robert Zimmerman

Committeeman Michael Silvanio

Committeeman John Legge

I, Pamela LeVine, Township Deputy Clerk, do hereby attest to the signatures above are true and original and apply only to the bill/claims list presented at the meeting held on the date above.

Pamela LeVine, Township Deputy Clerk

BILL LIST DISAPPROVAL

(list each purchase order individually along with reason for disapproval)

Purchase Order Number

Reason for disapproval