



**TOWNSHIP OF MANTUA
GLOUCESTER COUNTY, NEW JERSEY**

**MANTUA TOWNSHIP REDEVELOPMENT PROJECT SITE
(KNOWN AS THE OLD BRANCH ROAD/LEDDEDEN PROPERTY)**

**REQUEST FOR REDEVELOPER/DEVELOPER
QUALIFICATIONS/PROPOSALS FOR
MIXED USE PROJECT**

Available: Tuesday, March 7, 2017



MANTUA TOWNSHIP RFQ/RFP

Notice to Potential Redeveloper(s)/Developer(s) of the

**“Mantua Township Redevelopment Project Site
(Known As The Old Branch Road/Ledden Property)”**

**Pursuant to Mantua Township’s Inversand Company/Branch Road
Redevelopment Plan**

Project Site

**Block 242, Lots 1.01, 2
Woodbury-Glassboro Road
Mantua Township, NJ
Gloucester County**



Request for Qualifications/Proposals and Redevelopment/Development Process

I. Introduction

The Township of Mantua (“Township”), located in Gloucester County, seeks a Redeveloper pursuant to the Local Redevelopment and Housing Law at N.J.S.A. 40A:12A-1 et seq., for **Block 242, Lots 1.01, 2 (the “Township Property”)** which is an unimproved vacant lot within an area designated as "An Area in Need of Redevelopment" known as the “Inversand Company/Branch Road Partners” Redevelopment Area, comprised overall of 104.71 acres at Block 242, Lots 1.01, 2 and 7 (“Redevelopment Area”) and within an adopted Redevelopment Plan dated October 2008. The Township acquired the Township Property, which is commonly referred to as the "Branch Road Partners/Ledden Property", on December 29, 2016. The Township Property is 40.13 acres per the Plan of Survey dated July 27, 2016. The Township Committee approved issuance of this Request for Qualifications and Proposals (“RFQ/RFP”) for Block 242, Lots 1.01, 2 by Resolution R-59-2017 on March 6, 2017.

II. “RFQ/RFP” Process

This RFQ/RFP is first being issued on **March 7, 2017** and RFQ/RFP packets will remain available at the Township Building located at 401 Main Street until **3:00 p.m., on March 27, 2017**. The Township is conducting a search for a qualified Redeveloper interested in acquiring the Township Property for the development of a mixed-use commercial project, including but not limited to such uses as a hotel and a restaurant. RFP responses may include additional uses, which are compatible to the overall Redevelopment Plan and which complement the adjacent fossil park project site uses. The Township Property is currently unimproved.

Upon review and evaluation of timely submitted submissions, the Township will select a qualified Redeveloper to complete the project, pursuant to a Redevelopment Agreement to be negotiated with the Township.

Two (2) hard copies of each response is required. Submissions must be sealed and mailed/delivered for receipt by the Township no later than **3:00 p.m. on April 10, 2017** to:

Jennica Bileci, Clerk
Mantua Township
401 Main Street
Mantua, New Jersey 08051

The Township’s Economic Development Coordinator and Redevelopment Counsel shall be alerted via email at the time that a submission is submitted, at mbruner@mantuatownship.com and gricciardi@parkermccay.com respectively.

III. Redevelopment Plan

The “Inversand Company/Branch Road Partners Redevelopment Plan,” was adopted in 2008, pursuant to the Local Redevelopment and Housing Law. The Redevelopment Plan envisions redevelopment of the entire Redevelopment Area with a variety of uses, including but not limited to hotels, restaurants, taverns, professional offices, banks, garden centers, museums, active and/or passive recreation, opportunity for walking and biking, health clubs, commercial development to include retail and office uses that are compatible with residential development, and Green Building design.

See attached Exhibit “A” (Map-Depicts the Redevelopment/Development Project Area) & Exhibit “B” (October 2008 Redevelopment Plan).

“Branch Road Partners Site”: The Township acquired the Property, also known as the Branch Road Partners/Ledden Property, on December 29, 2016. The Property is 40.13 acres of vacant unimproved land per the Plan of Survey dated July 27, 2016. The current Redevelopment Plan for the Township Property includes an affordable housing component, which includes eighty (80) affordable housing units (rental family units, and twelve (12) of those eighty (80) units shall be for very low income families). This project is part of the Township’s Third Round Obligation and Housing Element & Fair Share Plan for Mantua Township, however, the Township can provide the housing on an alternative site to accommodate the Project.

See attached Exhibit “C” (Fact Sheet on Township Property).

“Inversand Company Site”: January 2016 Rowan University acquired the former Inversand Company property, located at Block 242, Lot 7 (625 Woodbury-Glassboro Road) in Mantua Township. The site is now known as the Jean & Ric Edelman Fossil Park at Rowan University. This Edelman Fossil Park Redevelopment Project site is 64.58 acres per the Plan of Survey dated December 29, 2015 and is **NOT** part of this RFQ/RFP submission. This redevelopment site is an educational center for people of all ages and currently has: (1) scientists conducting research at the park; (2) limited seasonal site tours, educational programs and dig day events for scouting groups, seniors, schoolchildren, and college students; and (3) since 2012 Dr. Kenneth Lacovara has hosted and will continue to hold the Annual Community Fossil Dig Day Event, with the Township of Mantua as community partners, where over 17,000 visitors to date have come from all over the world to search for fossils, making this project site a natural tourist destination which has had a tourism and economic impact in our region. Rowan University will be working with the Township in 2017 to start discussions on redevelopment of their project site to include a world-class museum and visitor center focusing on STEM (Science, Technology, Engineering and Mathematics) education, laboratory spaces for research, a nature trail, a paleontology-themed playground, and social spaces.

See attached Exhibit “D” (Fact Sheet on Edelman Fossil Park at Rowan University).

Any response submitted under this RFQ/RFP should take into strong consideration the Edelman Fossil Park's current and future activities planned by Rowan University which will allow you to maximize your proposal's creativity, appropriateness, compatibility and interconnectivity of land uses for the Township Property.

IV. RFQ/RFP Response Requirements

All RFQ/RFP submissions to the Township Clerk shall be comprised of two (2) hard copies, timely submitted, and shall include the following:

A. Cover Letter

The cover letter to Jennica Bileci, Township Clerk, must include the name of proposed Redeveloper, along with a description of the entity's formation and ownership structure. E-mail addresses, postal and delivery addresses, telephone and fax numbers, and a named lead contact for any responding entity must be provided.

B. Redeveloper/Developer Background

- a. A profile of the proposed Redeveloper, including a narrative description of the history and background of the Redeveloper and its senior managers and officers, must be provided or in the alternative how the Redeveloper plans to put a team together for the Project.
- b. If available, a description, including the locations of relevant, comparable redevelopment/development projects completed by, or at the direction of the Applicant must be provided, including copies of approved projects and photographs of Applicant's completed work. The current stage of redevelopment or development of each comparable project must be identified, and references relative to each project must be provided.
- c. Financial Disclosure. The applicant/proposer as a "professional", if required by law, shall file a Financial Disclosure Statement pursuant to Local Government Ethics Law N.J.S.A. 40A:9-22(1) et. seq.
- d. Law Against Discrimination and Affirmative Action. The applicant/proposer as a "professional" shall file a statement as to compliance with N.J.S.A. 10:5-1 et. seq. (Laws Against Discrimination) and P.L. 1975, c.127 (Affirmative Action).

C. Project Vision/Narrative/Approach

A description of Redeveloper's proposed vision and approach to the redevelopment of the Township's Property, including the acquisition and redevelopment of same as a hotel, restaurant or other mixed-use component, which is consistent with the Redevelopment Plan.

D. Financial Information

A complete description of Redeveloper's financial capability to: (i) acquire the Township's Property with a minimum purchase price of SIX HUNDRED FIFTY-FIVE THOUSAND and 00/100 DOLLARS (\$655,000.00); (ii) redevelop the Township Property in accordance with the proposed Project Narrative; and (iii) ability or guaranty to complete the Project. Applicants must attach to the RFQ/RFP Response relevant supporting documentation.

E. Redevelopment/Development Concept

A summary of all uses proposed for the Township Property, including the proposed numbers and types of structures.

F. Identify Applicant's Proposed Team

Include contact information for all persons and other entities proposed to be part of the Redevelopment team, and describe their roles in the proposed project.

G. Completed Request for Proposal Checklist with all attachments, as provided herein in accordance with **Exhibit "F"**.

V. Evaluation Criteria

The following criteria will be used to evaluate each qualifying Applicant's submission:

- ❖ Experience and success in completing redevelopment and development projects.
- ❖ Financial stability of the proposed Redeveloper.
- ❖ Experience and success with mixed-use projects or other business activities.
- ❖ Length of time the applying individual and firm has been in the redevelopment business.
- ❖ Experience of the project manager and key personnel or identify the Redeveloper's plans with respect to the development team.
- ❖ Experience in drafting and negotiating financial packages.
- ❖ Experience with public sector issues, including but not limited to access, environmental, and affordable housing issues.

VI. The selected Redeveloper may be required by the Township to enter into a Memorandum of Understanding ("MOU") with the Township, under which the Parties will be afforded a certain period of time (not less than forty-five (45) days) within which to negotiate a Redevelopment Agreement with the Township, during which MOU period the Township will negotiate solely with selected Redeveloper for the Project. Selected entities will be required to help fund Township legal and planning professional costs under the MOU, if any, and under any Redevelopment Agreement negotiated by the Parties.

VII. Timeline

The Township reserves the right to modify the timeline requirements anticipated below:

- RFQ/RFP Packets Available From: March 7, 2017 through March 27, 2017 until 3:00 p.m.
- RFQ/RFP Responses Due On: April 10, 2017, no later than 3:00 p.m.
- Anticipated Selection of Redeveloper(s)/Developer(s) By: April 17, 2017.

VIII. Contact Information

Questions regarding the RFQ/RFP process and RFQ/RFP responsive submission requirements shall be in writing, and shall be directed to Michelle Bruner, Township Economic Development Coordinator, at mbruner@mantuatownship.com; with copies to Jennica Bileci, Township Clerk, at jbileci@mantuatownship.com; and Gregory S. Ricciardi, Esquire, Township Redevelopment Counsel, Parker McCay P.A. at gricciardi@parkermccay.com.

See attached Exhibit “E” (Notice From Township with Respect to Obtaining Certain Additional Documents).

IX. Exhibits

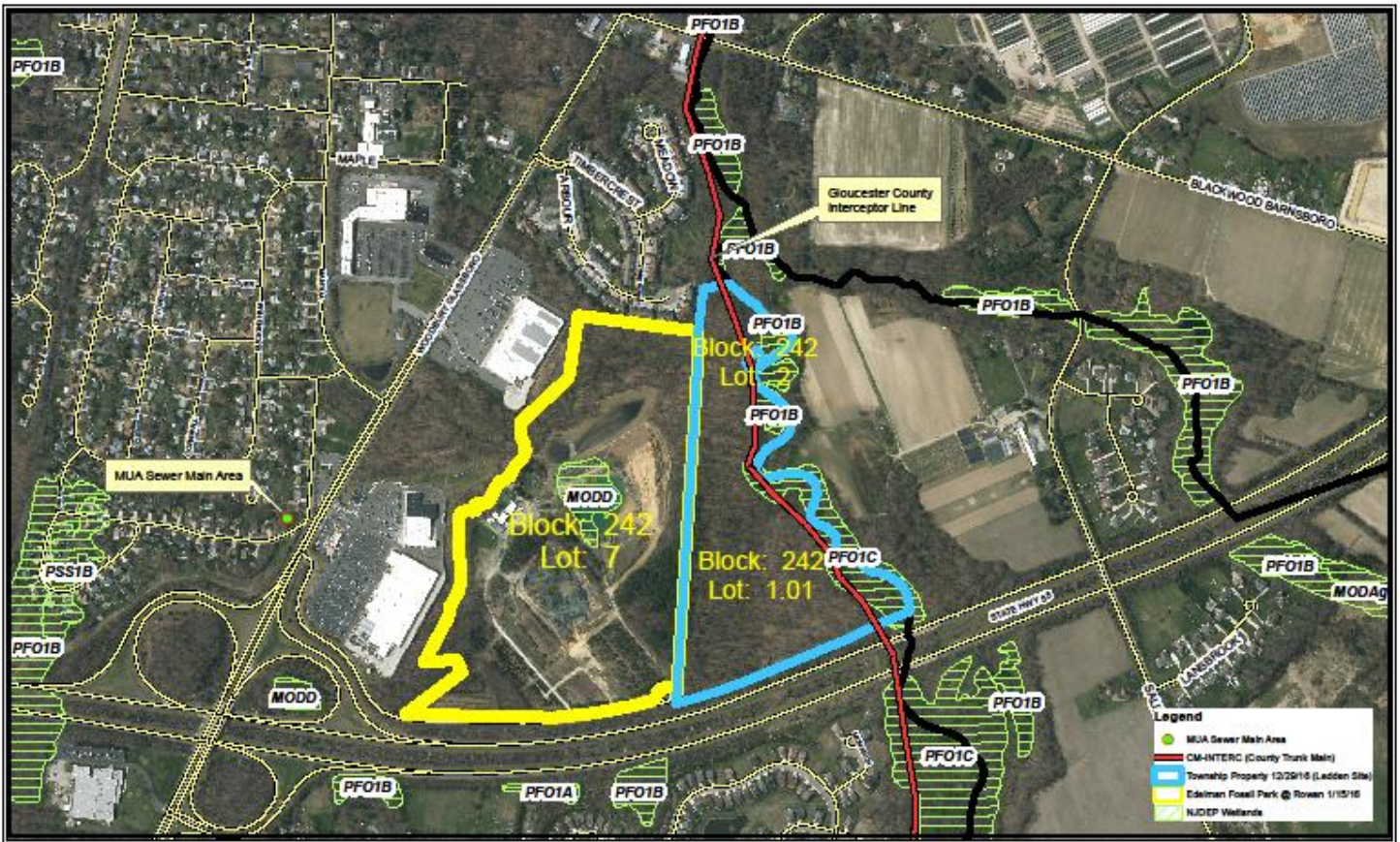
- Exhibit “A” Map - Depicts the Redevelopment Area & Project Site.
- Exhibit “B” October 2008 Redevelopment Plan.
- Exhibit “C” Fact Sheet on Township Property.
- Exhibit “D” Fact Sheet on Edelman Fossil Park at Rowan University.
- Exhibit “E” Notice from the Township with respect to obtaining certain additional documents.
- Exhibit "F" Request for Proposal Checklist.

EXHIBIT "A"

REDEVELOPMENT AREA & PROJECT SITE

[SEE ATTACHED PDF MAP FILE]

- **RFO/RFP Project Site: Block 242, Lots 1.01 and 2 ("Township Property") for acquisition and redevelopment.**
- **Redevelopment Area:** Block 242, Lots 1.01, 2 and 7
 - Lots 1.01, 2 is the Township Property
 - Lot 7 is owned by Rowan University



Redevelopment Area = 104.71 Acres+/-
Block 242 Lot 7 (Edelman Fossil Park @ Rowan University Property / Former Inversand Site) Acres 84.68+/-
Block 242 Lots 1.01 & 2 (Township Property / Former Ludden-Branch Road Site) Acres 40.13+/-
Manlius Township, Gloucester County, NJ
2017



Date: 1/2017

Scale: 0 20 40 60 Feet

EXHIBIT “B”

REDEVELOPMENT PLAN - OCTOBER 2008

Block 242, Lots 1.01, 2 and 7

Mantua Township, NJ

[SEE ATTACHED PDF REDEVELOPMENT PLAN 10/2008 FILE]

**REDEVELOPMENT AREA WITHIN REDEVELOPMENT PLAN
(Former Branch Road/Ledden Property & Former Inversand Property)**

EXHIBIT “C”

FACT SHEET
TOWNSHIP PROPERTY
(Former Branch Road/Ledden Property)
Block 242, Lots 1.01, 2
Mantua Township, NJ
(THIS SITE IS UNDER THIS RFQ/RFP)

- December 29, 2016 the Township acquired the Property, previously known as the Branch Road Partners/Ledden Property.
- The Property is 40.13 acres of vacant, unimproved, heavily wooded land per the Plan of Survey dated July 27, 2016.
- 2016 “3B” Farm (Qualified) land use property classification
- 2016 Assessment of \$5,700
- 2016 Taxes of \$188.04
- December 22, 2008 the Township by Ordinance Number O-20-2008 duly adopted the Redevelopment Plan in accordance with law.
- November 10, 2008 the Township duly adopted Resolution Number R-174-2008, which designated the redevelopment area as in need of redevelopment in accordance with law.
- The “Redevelopment Plan October 2008” for this property shows this site was to include an obligation of eighty (80) affordable housing units (rental family units, and twelve (12) of those eighty (80) units shall be for very low income families. This project site is part of the Township’s Third Round Obligation under the Housing Element & Fair Share Plan (the "Fair Share Plan") for Mantua Township. Although still part of the Township's Fair Share Plan, the Township has identified alternative sites for affordable housing and may consider amending the Township's Fair Share Plan to remove the proposal for affordable housing from the Township's Property to an alternative location.
- Parcels are immediately to the east of the Edelman Fossil Park at Rowan University in Mantua Township.
- Zoning – lands are subject to the permitted uses and bulk standard of the adopted Redevelopment Plan.

EXHIBIT “D”

FACT SHEET

EDELMAN FOSSIL PARK AT ROWAN UNIVERSITY

(Former Inversand Property)

Block 242, Lot 7

Mantua Township, NJ

(THIS SITE IS NOT UNDER THIS RFQ/RFP)

- November 10, 2008 the Township duly adopted Resolution Number R-174-2008, which designated the redevelopment area as in need of redevelopment in accordance with law.
- December 22, 2008 the Township by Ordinance Number O-20-2008 duly adopted the Redevelopment Plan in accordance with law.
- Zoning – lands are subject to the permitted uses and bulk standard of the adopted redevelopment plan.
- HISTORY OF COMMUNITY PARTNERSHIP EFFORTS WITH MANTUA TOWNSHIP:
 1. January 19, 2012 Dr. Lacovara (Paleontologist) and the President of the Inversand Company came and met with the Mantua Township Economic Development Office to discuss the Township’s support at this redevelopment project site to develop the site for scientific and educational uses which would ultimately save the fossil heritage at this site as the Inversand Company Mining Facility would soon be closing due to this facility’s reduction in demand for their primary manganese green sand product. Closure of this facility would result in the loss of the fossils due to regulated pit closure and the shut off of major water pumps that would flood the open pits where 65 million year old fossils were being discovered.
 2. April 1, 2013 a Tri-Party Memorandum of Understanding was signed between Mantua Township, Dr. Lacovara, and the Inversand Company to work in a cooperative partnership effort to provide fossil experiences for guests within and surrounding our community. The Dig Day Events were officially launched.
 3. March 16, 2015 the Township entered into an Agreement of Sale as approved by Township Ordinance O-1-2015 to purchase the property from the Inversand Company as part of a redevelopment plan duly adopted by the Township.
 4. September 21, 2015 by Resolution R-112-2015 the Township Committee subsequently determined that it was in the best interests of the citizens of the Township to assign the Agreement to Rowan University (to save this site from closure and to be the scientific leader to further STEM educational initiatives for students of all ages, the University Community and its students, and the Community at large) pursuant to an Assignment Agreement dated September 25, 2016.
 5. September 25, 2015 dated Assignment Agreement had terms where the Township and Rowan University agreed to enter into a Shared Services Agreement where the Township’s staff and professionals would provide various services to assist Rowan University with the operation of the Rowan Fossil Quarry (now known as the Edelman Fossil Park at Rowan University in Mantua Township).

6. January 15, 2016 Rowan University acquired, through an assignment deal with Mantua Township, the Inversand Company redevelopment project site, located at Block 242, Lot 7 (625 Woodbury-Glassboro Road) in Mantua Township.
 7. February 1, 2016 by Resolution R-37-2016 the Township approved a Shared Services Agreement between Mantua Township and Rowan University where the Township, amongst other things, would leverage resources as needed related to the fossil park and potential developers for this project site.
 8. October 21, 2016 Rowan University announced that Jean and Ric Edelman, Rowan alumni, commit \$25 million dollars to reconstruct the Rowan University Fossil Park. Park is now known as the Jean & Ric Edelman Fossil Park at Rowan University in Mantua Township.
 9. 2017: Rowan University and Mantua Township community partnership efforts will continue as both entities work together to redevelop this project area.
- The Edelman Fossil Park redevelopment project site is 64.58 acres per the Plan of Survey dated December 29, 2015 and is **NOT** part of this RFQ/RFP submission.
 - This fossil park redevelopment project site is currently an educational center for people of all ages and currently has:
 - a) Scientists conducting research at the park;
 - b) Limited seasonal site tours, educational programs and dig day events for scouting groups, seniors, schoolchildren, and college students; and
 - c) Since 2012 Dr. Kenneth Lacovara has hosted and will continue to hold the Annual Community Fossil Dig Day Event, with the Township of Mantua as community partners, where over 17,000 visitors to date have come from all over the world to search for fossils, making this project site a natural tourist destination which has had a tourism and economic impact in our region. Rowan University will be working with the Township in 2017 to start discussions on redevelopment of their project site to include a world-class museum and visitor center focusing on STEM (Science, Technology, Engineering and Mathematics) education, laboratory spaces for research, a nature trail, a paleontology-themed playground, and social spaces.
 - 2016 “4A” Commercial land use property classification
 - 2016 Assessment of \$1,322,800
 - 2016 Taxes of \$43,639.17

EXHIBIT “E”
A NOTICE FROM THE TOWNSHIP WITH RESPECT TO OBTAINING CERTAIN ADDITIONAL DOCUMENTS

Electronic or hard copies, at the Township’s election, may be obtained from Economic Development Coordinator Michelle Bruner, or from the Clerk Jennica Bileci, for the following documents:

- Housing Element and Fair Share Plan (COAH) (12/08)
- 2011 Adopted Amendments to Housing Element & Fair Share Plan
- Master Plan review can be arranged

EXHIBIT "F"

REQUEST FOR PROPOSAL CHECKLIST

THIS CHECKLIST MUST BE COMPLETED AND SUBMITTED WITH YOUR PROPOSAL:

Please initial below, indicating that your proposal includes the itemized document.

**A PROPOSAL SUBMITTED WITHOUT THE FOLLOWING DOCUMENTS
IS CAUSE FOR REFUSAL**

	INITIAL BELOW
A. An original with Two (2) signed copies of your complete proposal.	_____
Item 1 Equal Opportunity Language	_____
Item 2 Non-Collusion Affidavit properly notarized	_____
Item 3 Stockholder Disclosure Certification	_____
Item 4 Americans with Disabilities Act Form	_____
Item 5 Disclosure of Contributions to NJ ELEC	_____
Item 6 Business Registration Certificate(s) Must be submitted prior to award	_____

Note: N.J.S.A 52:32-44 provides that the Township shall not enter into a contract for goods or services unless the other party to the contract provides a copy of its business registration certificate for the State of New Jersey, and the business registration certificate of any subcontractors, at the time that it submits its proposal. The contracting party must also collect the state use tax where applicable.

**THE UNDERSIGNED HEREBY ACKNOWLEDGES
THE ABOVE LISTED REQUIREMENTS.**

Name of Proposer:

Person, Firm or Corporation

BY: (NAME TITLE)

ITEM 1

**MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE
N.J.S.A. 10:5-31 et seq. (P.L. 1975, C. 127)
N.J.A.C. 17:27**

GOODS, PROFESSIONAL SERVICE AND GENERAL SERVICE CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor, where applicable, will send to each labor union or representative or workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to afford equal employment opportunities to minority and women workers consistent with Good faith efforts to meet targeted Township employment goals established in accordance with N.J.A.C. 17:27-5.2, or Good faith efforts to meet targeted Township employment goals determined by the Division, pursuant to N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan Approval

Certificate of Employee Information Report

Employee Information Report Form AA302

The contractor and its subcontractors shall furnish such reports or other documents to the Division of Public Contracts Equal Employment Opportunity Compliance as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Public Contracts Equal Employment Opportunity Compliance for conducting a compliance investigation pursuant to **Subchapter 10 of the Administrative Code at N.J.A.C. 17:27.**

ITEM -2
NON-COLLUSION AFFIDAVIT

STATE OF NEW JERSEY
TOWNSHIP OF MANTUA ss:

I am _____

Of the Firm of

UPON MY OATH, I DEPOSE AND SAY:

1. That I executed the said proposal with full authority so to do;
2. That this proposer has not, directly or indirectly entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of fair and open competition in connection with this engagement;
3. That all statements contained in said proposal and in this affidavit are true and correct, and made with full knowledge that the Township of Mantua relies upon the truth of the statements contained in said proposal and in the statements contained in this affidavit in awarding the contract for the said engagement; and
4. That no person or selling agency has been employed to solicit or secure this engagement agreement or understanding for a commission, percentage, brokerage or contingent fee, except bona fide employees or bona fide established commercial of selling agencies of the proposer. (N.J.S.A.52: 34-25)

(Type or print name of Affiant under signature)

Subscribed and sworn to before me this _____ day of _____, 2017.

Notary public of

My Commission expires: _____ 20 _____

ITEM -3
STOCKHOLDER DISCLOSURE
CERTIFICATION N.J.S.A. 52:25-24.2 (P.L.
1977 c.33)

FAILURE OF THE BIDDER/RESPONDENT TO SUBMIT THE
REQUIRED INFORMATION IS CAUSE FOR AUTOMATIC
REJECTION

CHECK ONE:

- I certify that the list below contains the names and home addresses of all stockholders holding 10% or more of the issued and outstanding stock of the undersigned.
- I certify that no one stockholder owns 10% or more of the issued and outstanding stock of the undersigned.

Check which business entity applies:

- | | | |
|---|--|--|
| <input type="checkbox"/> Partnership | <input type="checkbox"/> Corporation | <input type="checkbox"/> Sole Proprietorship |
| <input type="checkbox"/> Limited Partnership | <input type="checkbox"/> Limited Liability Partnership | <input type="checkbox"/> Limited Liability |
| <input type="checkbox"/> Subchapter S Corporation | <input type="checkbox"/> Other _____ | |

Complete if the bidder/respondent is one of the 3 types of Corporations:

Date Incorporated: _____ Where incorporated: _____

Business Address:

Street Address	City	State	Zip
----------------	------	-------	-----

Telephone #	Fax#	Email
-------------	------	-------

Listed below are the names and addresses of all stockholders, partners or individuals who own 10% or more of its stock of any classes, or who own 10% or greater interest therein.

Name	Home Address
Name	Home Address
Name	Home Address

CONTINUE ON ADDITIONAL SHEETS IF NECESSARY: Yes No

Signature: _____ Date: _____

Printed Name and Title: _____

Subscribed and sworn to before me this _____ day of _____ 20____.

Notary Public of _____

My Commission expires: _____

ITEM-4

AMERICANS WITH DISABILITIES ACT OF 1990

Equal Opportunity for Individuals with Disability

The contractor and the _____ (hereafter "owner") do hereby agree that the provisions of Title 11 of the Americans With Disabilities Act of 1990 (the "Act") (42 U.S.C. 5121 01 et seq.), which prohibits discrimination on the basis of disability by public entities in all services, programs, and activities provided or made available by public entities, and the rules and regulations promulgated pursuant there unto, are made a part of this contract. In providing any aid, benefit, or service on behalf of the owner pursuant to this contract, the contractor agrees that the performance shall be in strict compliance with the Act. In the event that the contractor, its agents, servants, employees, or subcontractors violate or are alleged to have violated the Act during the performance of this contract, the contractor shall defend the owner in any action or administrative proceeding commenced pursuant to this Act. The contractor shall indemnify, protect, and save harmless the owner, its agents, servants, and employees from and against any and all suits, claims, losses, demands, or damages, of whatever kind or nature arising out of or claimed to arise out of the alleged violation. The contractor shall, at its own expense, appear, defend, and pay any and all charges for legal services and any and all costs and other expenses arising from such action or administrative proceeding or incurred in connection therewith. In any and all complaints brought pursuant to the owner's grievance procedure, the contractor agrees to abide by any decision of the owner which is rendered pursuant to said grievance procedure. If any action or administrative proceeding results in an award of damages against the owner, or if the owner incurs any expense to cure a violation of the ADA which has been brought pursuant to its grievance procedure, the contractor shall satisfy and discharge the same at its own expense.

The owner shall, as soon as practicable after a claim has been made against it, give written notice thereof to the contractor along with full and complete particulars of the claim, If any action or administrative proceeding is brought against the owner or any of its agents, servants, and employees, the **owner shall** expeditiously forward or have forwarded to the contractor every demand, complaint, notice, summons, pleading, or other process received by the owner or its representatives.

It is expressly agreed and understood that any approval by the owner of the services provided by the contractor pursuant to this contract will not relieve the contractor of the obligation to comply with the Act and to defend, indemnify, protect, and save harmless the owner pursuant to this paragraph.

It is further agreed and understood that the owner assumes no obligation to indemnify or save harmless the contractor, its agents, servants, employees and subcontractors for any claim which may arise out of their performance of this Agreement. Furthermore, the contractor expressly understands and agrees that the provisions of this indemnification clause shall in no way limit the contractor's obligations assumed in this Agreement, nor shall they be construed to relieve the contractor from any liability, nor preclude the owner from taking any other actions available to it under any other provisions of the Agreement or otherwise at law.

Signature

Date

ITEM 5
DISCLOSURE OF CONTRIBUTIONS TO NEW JERSEY ELECTION
LAW ENFORCEMENT COMMISSION
IN ACCORDANCE WITH N.J.S.A. 19:44A-20.27

STATE OF NEW JERSEY

COUNTY OF _____ : SS

I, _____ of the _____ of _____
in the County of _____ and the State of _____ of full age,
being duly sworn according to law on my oath depose and say that:

I am _____, a _____
(Name) (Title, Position, etc.)
in the firm of _____ the bidder making the
proposal to _____
(Name of Owner)
for work under _____
(Contract No. – Description)

and that I executed the said Proposal with full Authority to do so; that said Bidder acknowledges our responsibility to file an annual disclosure statement of political contributions with the New Jersey Election Law Enforcement Commission (ELEC) pursuant to N.J.S.A. 19:44A-20.27 if in receipt of contracts in excess of \$50,000.00 from public entities in a calendar year. I further acknowledge that business entities are solely responsible for determining if filing is necessary and that all statements contained in said Proposal and in this Affidavit are true and correct, and made with full knowledge that the

(Name of Owner)

relies upon the truth of the statements contained in said Proposal and in the statements contained in this Affidavit in awarding the Contract for the said project.

I further warrant that no person or selling agency has been employed or retained to solicit or secure such contract upon an agreement or understanding for commission, percentage brokerage, or contingent fee, except Bona Fide employees of the Contractor, and as may be permitted by law.

Signature:

Subscribed and Sworn to before me this _____ day of _____ 20_____.

Notary Public of _____

My Commission Expires: _____

ITEM 6
BUSINESS REGISTRATION- TO BE PROVIDED