

DECEMBER 6, 2010

On the above date, the Township Committee of the Township of Mantua held its monthly Workshop Meeting in the Mantua Township Municipal Building, 401 Main Street, Mantua, NJ 08051.

Mayor Timothy W. Chell called the meeting to order. The time was 7:30 p.m. Mayor Chell asked for everyone to rise for the flag salute and remain standing for a moment of silence.

Mayor Chell then read aloud the Statement of the Presiding Officer: "As required by the New Jersey Open Public Meeting Act, adequate notice of this meeting has been provided by adopting a schedule of regular meetings for the year 2010. The schedule was posted on the bulletin board of the Municipal Building and mailed to the Gloucester County Times and Courier-Post newspapers on January 5, 2010."

Mayor Chell called on Township Clerk Shawn Menzies to perform a roll call of present officials. Present were Committeeman Robert Zimmerman, Committeewoman Sharon Lawrence, Deputy Mayor Peter Scirrotto, Mayor Chell, Shawn G. Menzies, Township Clerk, Jon Bryson, Federici & Akin, Township Engineer, Maria DeTitto, Esquire, Township Solicitor, and Glen Demers, Assistant Public Works Superintendent. Also present was Michael Welding, CPA, Township Auditor. Committeewoman Lorraine Beckett and Township Administrator Mike Datz were absent.

Deputy Mayor Scirrotto made a motion to approve the Regular Meeting minutes of the Township Committee's November 17, 2010 meeting, seconded by Committeeman Zimmerman. All were in favor.

For the Engineering report, Mr. Bryson reported that his office is currently working with the State for recertification of the Township of Mantua maps for the annual revisions and expects to have word back next week.

Next, the punch-list for the NJDOT-Central Avenue project was sent to the contractor on November 18, 2010 and an inspection is scheduled for next week.

Mr. Bryson next reported that his office is awaiting a formal notice to proceed from the County before starting the engineer design for the Community Development Block Grant 2010 for the elevator project in the senior and municipal buildings.

Next, Mr. Bryson said the 2008 Local Road Program project can not be closed out as all inspections have been made. For the 2009 Local Road Program, Mr. Bryson reported the project is now complete and is now on a two-year maintenance bond until 10/5/2012.

Finally, Mr. Bryson reported contracts have been executed for the demolition of buildings, adjacent to the Chestnut Branch Park and on Berkley Road, on November 4, 2010 and work is expected to start this week.

For the Police Department report, Chief Sawyer distributed the police department workload report current year through November. He next reported that the department has been awarded the CALEA certification as the final panel review and interview were held on November 22 in Princeton, to which this certification will save taxes by lowering the insurance premium and reduce frivolous lawsuits.

Chief Sawyer then reported the Memorandum of Understanding for the senior officers is on the agenda this evening. He added the department was awarded a \$56,210.00 Safe and Secure Grant and the purchased two, 2011 Chevrolet Tahoe 4X4, are soon to be delivered.

Chief Sawyer reported the roadwork by the County is now complete on Mount Royal Road to which the work at the intersection on Barnesboro Road this month. Finally, the new police department basement sump well pump is to be installed soon once it arrives and it is the hope to stop all future flooding.

Mr. Demers had no report this evening for the Public Works Department. Mayor Chell did ask Mr. Demers to discuss with Mr. Datz about the possibility to extend the use of the green vegetation carts in 2011.

Deputy Mayor Scirrotto asked how the leaf collection was proceeding, to which Mr. Demers reported crews have been around all routes four times since leaf collection began, but this week being bulk collection week and one leaf collection vehicle down, they are behind.

Deputy Mayor Scirrotto made a motion to open the meeting to the public, seconded by Committeeman Zimmerman. All were in favor.

Lenora Bogard, 200 Hunterdon Avenue, said she lives on Hunterdon near the baseball fields and her road was part of the Township of Mantua road improvement project, but the final result has her curbing on the apron of her driveway too high it makes her vehicle bounce up and down which is not the way it was before the roadwork.

At this time she showed the Committee pictures of the site.

Lenora Bogard then reported she spoke with Mr. Datz about this issue and he did visit the site and the curbing apron issue was repaired. She also reported that the top soil in one specific site on her property was all dug up and many efforts to re-grow the grass have failed because the seeds get washed away from the mud when it rains because of the unbalanced curb-line located between the street and her sidewalk. She said she asked Mr. Bryson to remove a tree at the site to which she says he would not because it offers shade. Complaints were made to the contract by her, but no one from the company has come out.

Deputy Mayor Scirrotto said he would visit her property tomorrow and hopes to get this corrected.

As no one else wished to speak, Committeewoman Lawrence made a motion to close the public portion, seconded by Committeeman Zimmerman. All were in favor.

Mayor Chell called for the Committee to allow the reading of the title of Resolutions R-196, R-197 and R-198 to be voted on by consent agenda. Committeeman Zimmerman made the motion to vote by consent, seconded by Committeewoman Beckett. All were in favor.

Committeeman Zimmerman made a motion to approve Resolutions R-196, R-197, and R-198, seconded by Committeewoman Lawrence.

RESOLUTION R-196-2010
A RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF MANTUA
RE: A RESOLUTION APPROVING A MEMORANDUM OF
UNDERSTANDING BY AND BETWEEN THE TOWNSHIP OF MANTUA
AND MANTUA TOWNSHIP POLICE CHIEF RODNEY J. SAWYER

RESOLUTION R-197-2010
A RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF MANTUA
RE: A RESOLUTION APPROVING A MEMORANDUM OF UNDERSTANDING
BY AND BETWEEN THE TOWNSHIP OF MANTUA AND MANTUA
TOWNSHIP POLICE CAPTAIN EDWARD W. POWELL

RESOLUTION R-198-2010
A RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF MANTUA
RE: A RESOLUTION APPROVING A MEMORANDUM OF UNDERSTANDING
BY AND BETWEEN THE TOWNSHIP OF MANTUA AND MANTUA
TOWNSHIP POLICE LIEUTENANT DAVID MASTROGIACOMO

All members were in favor.

Committeewoman Lawrence made a motion to approve Resolution R-199-2010, seconded by Deputy Mayor Scirrotto.

RESOLUTION R-199 -2010
A RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF MANTUA
RE: A RESOLUTION FIXING THE TIME AND THE
DATE OF THE REORGANIZATION MEETING OF THE TOWNSHIP
COMMITTEE OF THE TOWNSHIP OF MANTUA FOR THE YEAR 2011
TO BE HELD MONDAY, JANUARY 3, 2011 AT 6:00 P.M. IN THE
MANTUA TOWNSHIP MUNICIPAL MEETING ROOM

All were in favor.

Committeewoman Lawrence made a motion to approve Resolution R-200-2010, seconded by Deputy Mayor Scirrotto.

RESOLUTION R-200-2010
A RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF MANTUA
RE: A RESOLUTION REQUESTING THE APPROVAL OF AN ITEM OF
REVENUE FOR OPTIONAL TRICO-JOINT INSURANCE FUND SAFETY
AWARD FUNDS AND APPROPRIATION OF THE SAME, N.J.S.A 40A:4-87

All were in favor.

Committeewoman Lawrence made a motion to approve Resolution R-201-2010, seconded by Committeeman Zimmerman.

RESOLUTION R-201-2010
A RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF MANTUA
RE: A RESOLUTION REQUESTING THE APPROVAL OF
ITEMS OF REVENUE FOR A TECHNOLOGY GRANT AND
APPROPRIATION OF THE SAME, N.J.S.A 40A:4-87

All were in favor.

Committeewoman Lawrence made a motion to approve Resolution R-202-2010, seconded by Committeeman Zimmerman.

RESOLUTION R-202- 2010
A RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF MANTUA
RE: A RESOLUTION APPROOVING FOR THE
CANCELLATION OF OLD OUTSTANDING CHECKS

All were in favor.

Committeewoman Lawrence made a motion to approve Resolution R-203-2010, seconded by Deputy Mayor Scirrotto.

RESOLUTION R-203-2010
A RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF MANTUA
RE: A RESOLUTION AUTHORIZING THE REFUNDING OF
AN OVERPAYMENT OF TAXES 437 JESSUP MILL ROAD,
BLOCK 46, LOT 1, IN THE AMOUNT OF \$2,276.89

All were in favor.

Committeewoman Lawrence made a motion to approve Resolution R-204-2010, seconded by Committeeman Zimmerman.

RESOLUTION R-204-2010
A RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF MANTUA
RE: A RESOLUTION ACCEPTING THE RESIGNATION FOR RETIREMENT
OF SANDRA ELLIOTT FROM THE POSITION OF TAX ASSESSOR
OF THE TOWNSHIP OF MANTUA EFFECTIVE JANUARY 1, 2011

All were in favor.

Mayor Chell said Mrs. Elliott has worked for the Township of Mantua for a number of years, 19 years, and she was a good employee. He added the Township of Mantua was on schedule to be a member of the County-wide tax assessment pilot program starting in 2012, but with Mrs. Elliott's retirement in January, the County will allow the Township to enter into the agreement next year.

Deputy Mayor Scirrotto made a motion to approve Resolution R-205-2010, seconded by Committeewoman Lawrence.

RESOLUTION R-205-2010
A RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF MANTUA
RE: A RESOLUTION APPROVING A SHARED SERVICE AGREEMENT
BETWEEN THE TOWNSHIP OF MANTUA AND THE MANTUA TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY FOR THE MANTUA TOWNSHIP
ECONOMIC DEVELOPMENT DEPARTMENT

All were in favor.

Deputy Mayor Scirrotto made a motion to approve Resolution R-206-2010, seconded by Committeewoman Lawrence.

RESOLUTION R-206-2010
A RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF MANTUA
RE: A RESOLUTION APPROVING THE EXECUTION OF A CONTRACT
BETWEEN THE TOWNSHIP OF MANTUA AND VITAL COMMUNICATIONS,
INC. FOR COMPUTER SERVICES FOR THE TAX ASSESSMENT/CAMA
SYSTEMS AND AUTHORIZING THE SIGNING OF THE CONTRACT

All were in favor.

Committeeman Zimmerman made a motion to approve Resolution R-207-2010, seconded by Committeewoman Lawrence.

RESOLUTION R-207-2010
A RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF MANTUA
RE: A RESOLUTION TO MAKE CERTAIN BUDGET TRANSFERS BETWEEN
BUDGET APPROPRIATIONS PURSUANT TO N.J.S.A. 40a:4-45.38

All were in favor.

Under Committee Reports, Committeeman Zimmerman thanked the Recreation Committee on a great Tree Lighting event held December 2.

Deputy Mayor Scirrotto congratulated Chief Sawyer on his election to President of the Gloucester County Police Chief's Association in 2011, to which it is a great honor.

Mayor Chell also congratulated Chief Sawyer on his presidency and also the certification which does save on insurance premiums at about 5 percent annually. Mayor Chell and the Committee offered their condolences to Committeewoman Lawrence whose mother has passed away. He added he saw a newspaper clipping during the service which shown her mother to be an inaugural member of the J. Mason Tomlin School Parent Teacher Association, the school Committeewoman Lawrence works as a teacher.

Deputy Mayor Scirrotto made a motion to pay all duly authorized bills, seconded by Committeewoman Lawrence. All were in favor.

As no further business was before the Township Committee, Deputy Mayor Scirrotto made a motion to adjourn the meeting until 7:30 p.m. Monday, December 20, 2010, seconded by Committeeman Zimmerman. All were in favor. The time was 7:52 p.m.