



**MANTUA TOWNSHIP COMMITTEE  
WORKSHOP MEETING AGENDA  
MONDAY, FEBRUARY 7, 2011  
7:30 P.M.**

**FLAG SALUTE**

**AN OBSERVANCE OF A MOMENT OF SILENCE**

**STATEMENT OF THE PRESIDING OFFICER:**

As required by the New Jersey Open Public Meetings Act, adequate notice of this meeting has been provided by adopting a schedule of regular meetings for the year 2011. The schedule is posted on the bulletin board in the Municipal Building and was mailed to the Gloucester County Times and Courier-Post newspapers on January 4, 2011.

**ROLL CALL:** Mrs. Sharon Lawrence, Mrs. Lorraine Beckett, Mr. Robert Zimmerman, Mr. Peter Scirrotto, Mr. Timothy W. Chell, Mr. Michael Datz, Township Administrator, Mr. James Pierson, Esquire, Township Solicitor, Mr. Shawn G. Menzies, Township Clerk., Police Chief Rodney Sawyer, Glenn Demers, Assistant Supervisor of Public Works, and Jon Bryson, Federici & Akin, Township Engineers.

**APPROVAL OF THE MINUTES OF THE TOWNSHIP  
COMMITTEE'S REGULAR MEETING OF DECEMBER 20, 2010**

**Motion**\_\_\_\_\_ **Second**\_\_\_\_\_

**APPROVAL OF THE MINUTES OF THE TOWNSHIP COMMITTEE'S  
CLOSED SESSION MEETING HELD DECEMBER 20, 2010**

**Motion**\_\_\_\_\_ **Second**\_\_\_\_\_

**APPROVAL OF THE MINUTES OF THE 2011 MANTUA TOWNSHIP  
COMMITTEE REORGANIZATION MEETING HELD JANUARY 3, 2011**

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

**2011 DEBT STATEMENT**

The 2011 Annual Debt Statement is now on file with the Township Clerk  
and is available for public inspection during normal business hours.

**ENGINEERING REPORT:**

**POLICE DEPARTMENT REPORT:**

**DEPARTMENT OF PUBLIC WORKS REPORT:**

**PUBLIC PORTION**

**Motion to Open** \_\_\_\_\_ **Second** \_\_\_\_\_

**Motions to Close** \_\_\_\_\_ **Second** \_\_\_\_\_

**ORDINANCE O-01-2011  
AN ORDINANCE OF THE TOWNSHIP COMMITTEE  
OF THE TOWNSHIP OF MANTUA  
RE: AN ORDINANCE AMENDING THE CODE OF  
THE TOWNSHIP OF MANTUA, CHAPTER 308,  
“RECORDS, PUBLIC ACCESS TO,” “FEES”**

**TITLE ONLY**

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

**ORDINANCE O-02-2011  
AN ORDINANCE OF THE TOWNSHIP COMMITTEE  
OF THE TOWNSHIP OF MANTUA  
RE: AN ORDINANCE APPROVING A CAPITOL BOND  
ORDINANCE OF THE TOWNSHIP OF MANTUA**

**TITLE ONLY**

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

**RESOLUTION R- 27-2011  
A RESOLUTION OF THE TOWNSHIP COMMITTEE  
OF THE TOWNSHIP OF MANTUA  
RE: A RESOLUTION AMENDING RESOLUTION R-209-2010, INCREASE  
DEFERRED SCHOOL TAXES, CLEARVIEW REGIONAL SCHOOL DISTRICT**

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

**RESOLUTION R-28-2011  
A RESOLUTION OF THE TOWNSHIP COMMITTEE  
OF THE TOWNSHIP OF MANTUA  
RE: A RESOLUTION ACCEPTING THE RESIGNATION OF  
JOHN BAIR FROM THE MANTUA TOWNSHIP PLANNING BOARD**

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

**RESOLUTION R-29-2011  
A RESOLUTION OF THE TOWNSHIP COMMITTEE  
OF THE TOWNSHIP OF MANTUA  
RE: A RESOLUTION APPOINTING SHAWN MENZIES AS  
THE PUBLIC AGENCY COMPLIANCE OFFICER FOR THE  
TOWNSHIP OF MANTUA FOR THE YEAR 2011**

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

**RESOLUTION R-30-2011**  
**A RESOLUTION OF THE TOWNSHIP COMMITTEE**  
**OF THE TOWNSHIP OF MANTUA**  
**RE: A RESOLUTION APPOINTING SABRINA SABATELLI**  
**TO THE POSITIONS OF RECYCLING COORDINATOR**  
**AND CLEAN COMMUNITIES COORDINATOR**

Motion\_\_\_\_\_Second\_\_\_\_\_

**RESOLUTION R -31- 2011**  
**A RESOLUTION OF THE TOWNSHIP COMMITTEE**  
**OF THE TOWNSHIP OF MANTUA**  
**RE: A RESOLUTION FOR MEMBER PARTICIPATION IN A JOINT**  
**PURCHASING SYSTEM FOR THE PURCHASE OF FUEL AND ROAD SALT**  
**WITH THE COUNTY OF GLOUCESTER FOR THE YEAR 2011**

Motion\_\_\_\_\_Second\_\_\_\_\_

**RESOLUTION R-32-2011**  
**A RESOLUTION OF THE TOWNSHIP COMMITTEE**  
**OF THE TOWNSHIP OF MANTUA**  
**RE: A RESOLUTION ADOPTING A RISK MANAGEMENT**  
**/ LOSS CONTROL PLAN ON EMPLOYMENT PRACTICE**  
**MATTERS WITHIN THE TOWNSHIP OF MANTUA**

Motion\_\_\_\_\_Second\_\_\_\_\_

**RESOLUTION R-33-2011**  
**A RESOLUTION OF THE TOWNSHIP COMMITTEE**  
**OF THE TOWNSHIP OF MANTUA**  
**RE: A RESOLUTION APPROVING THE 2011 SAFETY CONTRACT**  
**BETWEEN THE TOWNSHIP OF MANTUA AND THE GLOUCESTER,**  
**SALEM, CUMBERLAND COUNTIES MUNICIPAL JOINT INSURANCE**  
**FUND AND AUTHORIZING THE SIGNATURES OF THE MANTUA**  
**TOWNSHIP SAFETY COMMITTEE AND DEPARTMENTS**  
**PARTICIPATING IN THE SAFETY INCENTIVE PROGRAM**

Motion\_\_\_\_\_Second\_\_\_\_\_

**RESOLUTION R-34-2011**  
**A RESOLUTION OF THE TOWNSHIP COMMITTEE**  
**OF THE TOWNSHIP OF MANTUA**  
**RE: A RESOLUTION AWARDED A CONTRACT TO Q.C. LABORATORIES**  
**FOR THE 2011 SAMPLING, TESTING AND REPORTING OF THE MANTUA**  
**LANDFILL MONITORING WELL AND CHESTNUT BRANCH PARK**  
**POTABLE WELL SAMPLING IN THE AMOUNT OF \$ 6,027.50**

**Motion**\_\_\_\_\_ **Second**\_\_\_\_\_

**RESOLUTION R-35-2011**  
**A RESOLUTION OF THE TOWNSHIP COMMITTEE**  
**OF THE TOWNSHIP OF MANTUA**  
**RE: A RESOLUTION ACCEPTING THE RESIGNATION OF**  
**MICHELLE EPIFANI FROM THE MANTUA TOWNSHIP PLANNING**  
**BOARD AND APPOINTING ROBERT BAMFORD AS MANTUA**  
**TOWNSHIP PLANNING BOARD MEMBER ALTERNATE 2**

**Motion**\_\_\_\_\_ **Second**\_\_\_\_\_

**RESOLUTION R-36-2011**  
**A RESOLUTION OF THE TOWNSHIP COMMITTEE**  
**OF THE TOWNSHIP OF MANTUA**  
**RE: A RESOLUTION AUTHORIZING THE RELEASE OF THE**  
**PERFORMANCE BOND FILED BY NEWPOINT BEHAVIORAL AND**  
**FOR IT TO BE CONVERTED TO ACT AS THE PROJECTS MAINTENANCE**  
**BOND TO BE ON FILE FOR A PERIOD OF ONE YEAR**

**Motion**\_\_\_\_\_ **Second**\_\_\_\_\_

**RESOLUTION R-37-2011**  
**A RESOLUTION OF THE TOWNSHIP COMMITTEE**  
**OF THE TOWNSHIP OF MANTUA**  
**RE: A RESOLUTION AUTHORIZING A BUDGET TRANSFER**

**Motion**\_\_\_\_\_ **Second**\_\_\_\_\_

**RESOLUTION R-38-2011  
A RESOLUTION OF THE TOWNSHIP COMMITTEE  
OF THE TOWNSHIP OF MANTUA  
RE: A RESOLUTION AUTHORIZING THE REFUNDING  
OF CERTAIN OVERPAYMENTS OF PROPERTY TAXES**

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

**RESOLUTION R-39-2011  
A RESOLUTION OF THE TOWNSHIP COMMITTEE  
OF THE TOWNSHIP OF MANTUA  
RE: A RESOLUTION APPROVING FOR THE REFUNDING OF A TAX  
PREMIUM FOR REAL PROPERTY LOCATED AT 600  
DEVONSHIRE DRIVE IN THE AMOUNT OF \$1,000.00 TO U.S. BANK**

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

**RESOLUTION R-40-2011  
A RESOLUTION OF THE TOWNSHIP COMMITTEE  
OF THE TOWNSHIP OF MANTUA  
RE: A RESOLUTION APPOINTING CONTACT PERSONS  
FOR THE EMPLOYMENT PRACTICES LIABILITY HELPLINE  
FOR THE GLOUCESTER, SALEM, CUMBERLAND COUNTIES  
MUNICIPAL JOINT INSURANCE FUND FOR 2011**

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

**RESOLUTION R-41-2011  
A RESOLUTION OF THE TOWNSHIP COMMITTEE  
OF THE TOWNSHIP OF MANTUA  
RE: A RESOLUTION APPROVING THE EXCHANGE OF AN  
IRREVOCABLE LETTER OF CREDIT FOR A PERFORMANCE  
SURETY BOND FILED BY SUNCREAST COMMUNITIES FOR  
THE PROJECT KNOWN AS THE LEGENDS AT MANTUA.**

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

**RESOLUTION R-42-2011  
A RESOLUTION OF THE TOWNSHIP COMMITTEE  
OF THE TOWNSHIP OF MANTUA  
RE: A RESOLUTION ACCEPTING THE RESIGNATION OF DONNA HART  
FROM THE MANTUA TOWNSHIP RECREATION COMMISSION AND  
APPOINTING CINDY BAROUSSE TO THE UNEXPIRED TERM**

**Motion**\_\_\_\_\_ **Second**\_\_\_\_\_

**CORRESPONDENCE:**

**DISCUSSION:**

- 1. Automated License Plate Reader**

**REMARKS FROM THE TOWNSHIP COMMITTEE:**

**REMARKS FROM THE TOWNSHIP SOLICITOR:**

**REMARKS FROM THE TOWNSHIP ADMINISTRATOR:**

**BILL LIST**

**Motion**\_\_\_\_\_ **Second**\_\_\_\_\_

**ADJOURNMENT**

**Motion**\_\_\_\_\_ **Second**\_\_\_\_\_

## **ANNOUNCEMENTS**

Offices will be closed and there will be no trash or recycling pick up on Monday, February 21, 2011 in observance of **Presidents' Day**. Offices will reopen and trash and recycling will be picked up on Tuesday, February 22, 2010.

AARP is conducting **Free Tax Preparation** for the public on Thursday evenings now until April 15, 2011 here in the Municipal Building. Those wishing to schedule an appointment can do so by calling 856-468-1500 extensions 110 or 113 during normal business hours.

The next meeting of the **Township Committee** will be held at 7:30 p.m. Monday, March 7, 2011 here in the Municipal Building.

The next **Bulk Trash Pick Up** will take place starting Monday, March 7, 2011 through Friday, March 11, 2011 on your normal trash day.

Starting March 14, 2011 the **Green Vegetation Carts** will begin to be picked up by Public Works on your normal trash day. For a listing of acceptable vegetation which can be placed in the cart go to *www.MantuaTownship.com* or check the Public Works section in the 2011-2012 Township of Mantua Calendar.



**Township of Mantua  
401 Main Street  
Mantua, New Jersey 08051  
(856)468-1500  
(856)464-1022 (fax)  
[WWW.MANTUATOWNSHIP.COM](http://WWW.MANTUATOWNSHIP.COM)**

**BILL LIST APPROVAL**

**February 7, 2011**  
**(Three signatures are required)**

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**Timothy W. Chell, Mayor**

\_\_\_\_\_  
**Peter Scirrotto, Deputy Mayor**

\_\_\_\_\_  
**Lorraine Beckett, Committeewoman**

\_\_\_\_\_  
**Sharon Lawrence, Committeewoman**

\_\_\_\_\_  
**Robert Zimmerman, Committeeman**

I, **Shawn G. Menzies**, Township Clerk, do hereby attest to the signatures above are true and original and apply only to the bill/claims list presented at the meeting held on the date above.

\_\_\_\_\_  
**Shawn G. Menzies, Township Clerk**

**BILL LIST DISAPPROVAL**

(list each purchase order individually along with reason for disapproval)

<b>Purchase Order Number</b>	<b>Reason for disapproval</b>
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